HUD: Continuum of Care
Annual Performance Report
(CoC - APR)

HUD: Emergency Solutions Grant
Consolidated Annual Performance and Evaluation Report
(ESG - CAPER)

HMIS PROGRAMMING
SPECIFICATIONS

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Revision History

Date	Version	Description
6/11/2015	1.0	Programming specifications for the HUD Annual Performance Report (APR) & Emergency Solutions Grant (ESG) Consolidated Annual Performance and Evaluation Report(CAPER)
7/30/2015	1.1	Q6a updated to have a row header. Fixed error in client universe on Q15. Updated logic on questions using Destination to match 2014 Version 3.0 Data Standards. Affected questions: Q5a, Q23, Q23a, Q24, Q27f, Q29a, Q29b, Q29c, Q29d, Q29e.
8/6/2015	1.2	Clarified question applicability on Q23 and Q23a. Modified Q27b with additional columns for number of parenting youth and children of parenting youth.
9/10/2015	1.3	**Programming changes:** **Q9a & Q9b: Changed client universe from "Active Clients" to Adults and Heads of Household"** **Q20b: Changed client universe from "Active Clients" to "Active Adults"** Other edits: Q7b: Added "Bed night" to Glossary Reference Q9a: Added "Contact" to Glossary Reference Q13a2, Q13b2, Q13c2: Removed ESG-CAPER from "Report Relevance" (Qs not included on CAPER) Q17: Added "Project Stayers" & "Project Leavers" and removed "Household Types" and "Unduplicated Household Counts and Unduplicated Client Counts by Household Type" in Glossary Reference Q20b: Added Date of Birth/Age" to Glossary Reference Q22c: Removed reference to data element 4.14d "Date of RRH Application Acceptance" Q22d: Added "Household Types" and "Unduplicated Household Counts and Unduplicated Client Counts by Household Type" from Glossary Reference Q26b: Added "Household Types" and "Unduplicated Household Counts and Unduplicated Client Counts by Household Type" to Glossary Reference Q27b: Added Date of Birth/Age" to Glossary Reference Q29e: Project type response reference changed to "7" (Safe Haven)
11/20/2015	1.4	Q21: Fixed error in step 1 of programming instructions.
1/5/2016	1.5	Report Programming Basics: added explanation that CoC-APR and ESG-CAPER reports should only pull data explicitly entered by and attached to each client's latest project stay for the particular being reported on. Q5: added shading to table to indicate that "Don't Know or Client Refused" are not allowable responses for Relationship to Head of Household and Client Location for project entry (Head of Household)

Date	Version	Description
		Q20b: Added bullet #5 to clarify that stayers that have not been in the project long enough to receive an Annual Assessment should be reported in row 5. Q24: Clarified that RRH = project type 13
3/21/2015	1.6	Re-order document title sections 6a Fixed typos in instructions that resulted from adding row header in v1.1 6a Included hyperlink to instructions for determining parenting youth 9a Updated programming instructions in step 2 9b Updated Other Relevant Data Standards Required to include Method for Tracking Emergency Shelter Utilization 13a1-13c1 Removed disabling condition and special needs from the HMIS Reporting Glossary reference 13a2-13c2 Removed disabling condition and special needs from the HMIS Reporting Glossary reference, revised programming instructions for number of conditions at exit and updated programing instructions Q15 changed "program" to "project" in question title

Introduction

This HUD HMIS Programming Specification document details the business rules required for the HUD Continuum of Care (CoC) Annual Performance Report (APR) and Emergency Solutions Grant (ESG) Consolidated Annual Performance and Evaluation Report (CAPER).

These programming specifications cover all questions for the CoC- APR and ESG - CAPER where the information needed to answer the question is required/expected to be extracted from an HMIS or comparable database system. These specifications were developed utilizing the HUD Data Standards as found in the *2014 HMIS Data Dictionary*. Wherever possible, these specifications also refer to the *HMIS Standard Reporting Terminology Glossary* (*HMIS Reporting Glossary*), which outlines programming rules developed for and with HMIS Vendors to facilitate streamlined programming and like reporting across systems. As changes are made to the HMIS Data Standards (e.g. structural and response change to 3.17 Time on the Streets, Emergency Shelter or Safe Haven) the programming logic will be updated in the HMIS Glossary. Referencing report requirements to the *HMIS Reporting Glossary* is hoped to assist with future updates for Vendors who elected to annotate code, use stored procedures, or other methods to streamline updating reports.

The CoC - APR referenced in this document was most recently made available for use by HMIS users by October 1, 2015. As in previous APR updates, the *e-snaps* system (HUD's portal for APR data entry/submission) will have been coordinated to coincide with the HMIS APR release. After this date, all old APR versions should be retired from the HMIS and replaced with this new APR. No other versions will be accepted via *e-snaps*.

The ESG - CAPER referenced in this document was most recently made available for use by October 1, 2015. The new ESG - CAPER report is a Microsoft Excel document which requires a simple CSV import of the aggregate responses, exported from the HMIS, for each cell on each table of the ESG-CAPER report. Jurisdictions that filed a CAPER on or after October 1, 2015 will be instructed to attach an ESG-CAPER spreadsheet to their submission in IDIS (HUD's portal for CAPER submission). Separate ESG - CAPER CSV instructions will be provided to vendors, but each of the CAPER questions will be required to be exported to a file equal to the question name, e.g. "Q10d.csv". The structure of each file must exactly match the layout in the table shell in this document, with the exception of columns Y and Z, which are provided for informational purposes only and should be completely excluded from the table structure. Thus it is imperative that the numbering scheme and output for each ESG-CAPER question is programmed as indicated in this document to ensure that the correct data moves correctly via export.

Fundamentals

Program and Project Type Applicability

The CoC- APR and ESG - CAPER reports are utilized for projects with one or more Funding Source responses (Element 2.6) with a HUD: COC or HUD: ESG prefix. For a full list of current Federal Partner funding sources using HMIS to collect and report data, please see the *2014 HMIS Data Dictionary* Project Descriptor Element – Federal Partner Funding Sources (2.6).

Each question on the Report has been identified as being applicable to either the CoC- APR, ESG - CAPER or both, and identifies the HMIS project type that will be required to respond to the question. Questions which do not apply to a particular project type will not be visible to users in the reporting portal. The HMIS-generated Report may omit or leave blank questions that do not apply to a given funding source or project type.

Report Programming Basics

This Report generally uses Active Client - Method 1 from the *HMIS Reporting Glossary* to determine which clients to include in the reporting universe, except where noted on specific questions. Emergency Shelters ([project type] = 1) using the night-by-night method ([element 2.5.1] = 3) of tracking clients should use Active Client – Method 2.

The CoC-APR and ESG - CAPER reports should only pull data explicitly entered by and attached to each client's latest project stay for the particular project being reported on. In the event a client was active in more than one project stay in the report date range, all data for the report should come from the client's latest project stay according to [project entry date] unless otherwise noted.

Some questions are further limited to "stayers" and "leavers". Refer to the *HMIS Reporting Glossary* for instructions in determining these client universes.

Several Data Standards elements are required across this entire report and as such will not be listed in the reference information for each individual question. These elements are:

1. [Project ID] (element 2.2) – Used to select clients and data for the report.
2. [Personal ID] (element 3.13) – Used to identify/count unique / distinct persons.
3. [Project Entry ID] (element 5.6) – Used to link data together for a specific person / project stay.
4. [Household ID] (element 3.14) – Used to link household members who are together on a specific project stay.
5. [Relationship to Head of Household] (element 3.15) – Used to link household members who are together on a specific project stay. Also used in determining "parenting youth" for Q28b.
6. [Date of Birth] (element 3.3) – Used to identify age of persons and determination of household type.
7. [Data collection stage] – Used to retrieve data attached to a specific event during the client's project stay. Some questions report on data specifically dated at project entry ([collection stage] = 1), annual assessment (5), latest available (2, 5, or 1), or project exit (3). The data collection stage will be explicitly listed for such questions.

Determining Age-Related Variables

Per the *HMIS Reporting Glossary*, Age is a global variable determined from a client's Date of Birth. These reporting specifications comply with the methods of determining Age per the *HMIS Reporting Glossary*. In the event a client has more than one active project stay in the report date range, a client's age for every section of the report is as of the *latest* [project entry date] or [report start date], whichever comes later.

This report references the following age-related variables in several tables, and as such these will not be repeated in the reference information for each individual question:

Youth = any client age >= 12 and <= 24 provided that not one household member is above that age range. If so, exclude the entire household including the person age >= 12 and <= 24.

Child = any client age < 18. The [relationship to head of household] (element 3.15) does not matter, unless a specific reporting question also includes this element.

Adults and heads of household = Anyone age >= 18 or where [relationship to head of household] = "self" (1). This includes "unaccompanied children" who, by definition in HMIS, are heads of household.

Determining Each Client's Household Type and Counting Distinct Households

This report uses the following methods from the *HMIS Reporting Glossary*:

1. Unduplicated Client Counts by Household Type
2. Unduplicated Household Counts by Individual Attribute
3. Unduplicated Household Counts

The relevant method utilized will be detailed in the Reference Information for each question in these Specifications as applicable. Because this report uses data from each client's latest project stay, each client may have only one household type as determined by the household composition on that latest stay. This includes the head of household, which is used for determining counts of households according to household type.

Determining Length of Stay (LOS)

This report includes questions regarding persons' total length of participation in the Project. This report uses the Length of Stay method defined in the *HMIS Reporting Glossary* to make these calculations.

Determining a Client's Relevant Annual Assessment

Several questions in this report utilize Annual Assessment ([data collection stage] = 5) data on stayers in the project 365 days or more. Furthermore, this report requires data from the *specific* Annual Assessment on the client's anniversary most relevant to the [report date range]. The instructions below describe how to select this exact record for each client. Report questions utilizing Annual Assessment data will not repeat these instructions.

1. Calculate each client's number of years in the project. This can be done using the same algorithm as for calculating a client's age as of a certain date. Use the client's [project entry date] and the [report end date] as the two dates of comparison. It is important to use the "age" method of determining client anniversaries due to leap years; using "one year = 365 days" will eventually incorrectly offset the calculated anniversaries of long-term stayers.
2. If the client's number of years in the project is 0, the client is not yet required to have an annual assessment.
3. If the client's number of years in the project is more than 0, add that number to the year of client's [project entry date]. This becomes the client's relevant anniversary date for the purposes of the report. For example, using a report date range of 10/1/2014 – 9/30/2015, a client with a project entry date of 6/1/2013 will have been in the project 2 years as of 9/30/2015 and so will have an [anniversary date] of 6/1/2015. I.e. 2013 + 2 = 2015.
4. Use the latest annual assessment (data collection stage = 5) for each client dated between:
a. 30 days prior to the [anniversary date] (even if this date falls before the [report start date])
b. and the lesser of (30 days after the [anniversary date], [report end date])
5. Exclude any data with an [information date] > [report end date], even though it is possible for a client's relevant annual assessment data to fall in this date range for clients whose anniversaries are near to the end of the [report date range]. Such annual assessment data may be used and reported on in the following reporting period, but not the current one.
6. Clients with no annual assessment data in the relevant date range as indicated in step 4 may be reported as "missing annual assessment" or may be completely omitted depending on the report question.

Determining Total Income and Earned Income on a Specific Record

Use the chart below to calculate the total income for a specific income record. Process the rules in order starting with #1 and stop processing when a match for the data is found. This logic mirrors that for the 2014 HUD APR but with the addition of the first rule: If at time of data entry the HMIS auto-calculates [total income] based on the dollar amounts entered in the separate income source fields (earned income, unemployment insurance, etc.) then it is sufficient to use [total income] directly as it is stored in the database.

Several sections of this report will refer to this method and will not repeat this logic.

	Total Monthly Income	Income from any source	Individual Sources Specified?	Individual Source Amounts >= 0.00 Entered?	[total income]
1	(any) And [total income] is auto-calculated at data entry	(any)	(any)	(any)	Use [total income] as calculated
2	> $0.00	(any)	(any)	(any)	Use [total income] as entered
3	(any)	(any)	Yes	Yes	Sum amounts for individual sources to get total monthly income
4	(any)	No	(any)	(any)	$0.00
5	<= $0.00	Yes or NULL	(any)	(any)	$0.00
6	(any)	Don't Know or Refused	(any)	(any)	null (report client as "don't know / refused")
7	(any)	(any)	(any)	(any)	null (report client as "data not collected / missing information"

[Earned income] is simply the dollar value entered in element 4.2.3.A. If element 4.2.3 ("earned income") indicates yes (1), but no dollar amount is entered in 4.2.3.A, [earned income] is $0.

Count Disabling Conditions

Per the *HMIS Reporting Glossary*, the specific conditions of a client may be reported in one of two ways: simply as having the Special Need or as having a Disabling Condition. This report utilizes both methods and identifies which is appropriate for applicable questions.

Counting Chronically Homeless (CH)

Data Standard element 3.17 (Time on the Streets, Emergency Shelter or Safe Haven) will be updated in all HMIS systems on October 1, 2015. The *HMIS Reporting Glossary* will be updated in July, 2015 to include the necessary algorithm for determining chronic homelessness for a particular client on a particular project stay based on the structure of the new 3.17.

For the purposes of this Report, household members active in the report date range are also considered chronically homeless if the head of household (who may be a child) or any adult in the household who is also active in the date range is chronically homeless. This applies to clients regardless of age, [relationship to head of household], or any homeless history data specifically on these clients.

Reporting Counts of Clients by Element by Household Type

Many questions report on distinct counts of clients, split out by each client's household type and one element of data, similar to the example below. The programming for these questions is similar, except for which data element is used to report clients on different rows. For these questions, the table shells have an additional column (Z) indicating which response option to the data element places a client into that row. This column should not be output by the HMIS; it is only used to aid in programming. As with all questions on this report, each client in the universe for that question should be counted exactly once according to element and household type (columns C through F, rows 2 through 5 in the example below), and again in the total column (B) and row (6).

Because of the relative simplicity of programming these table shells, the instructions on these questions will be minimal.

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Non-Hispanic/Non-Latino						0
3	Hispanic/Latino						1
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Report Details

(Question 1-3 are NOT generated from HMIS data, and thus are not detailed in these specifications)

Q4a: Project Identifiers in HMIS

Report Relevance: CoC-APR and ESG-CAPER
Changes from 2014 APR: New question

	A	B	Z
1	Organization Name		
2	Organization ID		
3	Project Name		
4	Project ID		
5	HMIS Project Type		
6	Method for Tracking ES		
7	Is the Services Only (HMIS Project Type 6) affiliated with a residential project?		report when the [project type] is = 6 (Services Only) and element 2.4.2a [affiliated with a residential project] is = 1 (Yes)
8	Identify the Project ID's of the housing projects this project is affiliated with		report [project id] when the [project type] is = 6 (Services Only) and element 2.4.2a [affiliated with a residential project] is = 1 (Yes)

Field No	Other Relevant Data Standards Required	Relevant Data
2.1.2	Organization Name	text
2.1.1	Organization ID	unique identifier
2.2.2	Project Name	text
2.2.1	Project ID	unique identifier
2.4.2	HMIS Project Type	All projects
2.5	Method for Tracking ES	(If 2.4.2 =1, then) 0 or 3
2.4.2a	Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	(If 2.4.2 =6, then) 0 or 1
2.4.2b	Identify the Project ID's of the housing projects this project is affiliated with	(If 2.4.2a = 1, then) unique identifier(s)

Universe: N/A
HMIS Reporting Glossary Reference: None
Programming Instructions: Q4 provides descriptor information on the project that is associated with the APR/CAPER being submitted, as well as data on projects with which it is affiliated, if any. The information is from the Project Specific Data Elements in HMIS and must be generated by the HMIS as it will be utilized in national unduplication efforts.

Q5a: HMIS or Comparable Database Quality

Report Relevance: CoC-APR and ESG-CAPER
Changes from 2014 APR: Different data elements (2014 Q7)

	A	B	C
1	**Data Element**	**Client Doesn't Know or Client Refused**	**Data Not Collected**
2	First Name		
3	Last Name		
4	SSN		
5	Date of Birth		
6	Race		
7	Ethnicity		
8	Gender		
9	Veteran Status (Adults)		
10	Disabling Condition (Adults)		
11	Residence Prior to Entry (Head of Household and Adults)		
12	Relationship to Head of Household		
13	Destination (All Leavers)		
14	Client Location for project entry (Head of Household)		
15	Length of Time on Street, in ES or SH (Head of Household and Adults)		

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.1.1	First Name	text
3.1.3	Last Name	text
3.2.1	SSN	text
3.3.1	Date of Birth	mm/dd/yyyy
3.4	Race	8, 9, 99
3.5	Ethnicity	8, 9, 99
3.6	Gender	8, 9, 99
3.7	Veteran Status (Adults)	8, 9, 99

Field No	Other Relevant Data Standards Required	Relevant Data
3.8	Disabling Condition (Adults)	8, 9, 99
3.9.1	Residence Prior to Entry (Head of Household and Adults)	8, 9, 99
3.15	Relationship to Head of Household	Considered Missing if NULL
3.12	Destination (All Leavers)	8, 9, 99
3.16	Client Location for project entry (Head of Household)	Considered Missing if NULL
3.17.1	Length of Time on Street, in ES or SH (Head of Household and Adults)	8, 9, 99
4.13	Date of Engagement (for HMIS Project Type 4: Street Outreach)	mm/dd/yyyy

Universe: Active clients' last project stay in the report date range. Note that for Rows 9 through 15 the universe is further limited from all clients as indicated in the table above.

HMIS Reporting Glossary **Reference:** Active Clients; Data Quality Reporting for UDE

Programming Instructions: Q5 counts the number of instances of missing or invalid data for all Universal Data Elements (UDEs) required to be collected by all HMIS projects.

1. Determine the total number of applicable records for each data element by response based on the *Data Quality Reporting for UDE* as determined by the *HMIS Reporting Glossary*.
2. The universe of clients for Destination is all leavers, since the 2014 Data Standards Version 3.0 specifies this element is now collected on all clients.
3. If the [project type] is Street Outreach the client can only be included if the [date of engagement] is ALL of the following:
    a. Not null
    b. <= [report end date]
    c. >= [project entry date]
    d. <= [project exit date]

Q6a: Report Validations Table

Report Relevance: CoC-APR and ESG-CAPER
Changes from 2014 APR: NEW Question

	A	B
1	**Report Validations Table**	
2	Total Number of Persons Served	
3	Number of Adults (age 18 or over)	
4	Number of Children (under age 18)	
5	Number of Persons with Unknown Age	
6	Total Number of Leavers	
7	Number of Adult Leavers	
8	Total Number of Stayers	
9	Number of Adult Stayers	
10	Number of Veterans	
11	Number of Chronically Homeless Persons	
12	Number of Adult Heads of Household	
13	Number of Child Heads of Household	
14	Number of Unaccompanied Youth Under Age 25	
15	Number of Parenting Youth Under Age 25 with Children	

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.7	Veteran Status	1
3.8	Disabling Condition	(used in calculation of chronic homelessness)
3.17	Length of Time on Street, in ES or SH	(used in calculation of chronic homelessness)
4.5	Physical Disability	(used in calculation of chronic homelessness)
4.6	Developmental Disability	(used in calculation of chronic homelessness)
4.7	Chronic Health Condition	(used in calculation of chronic homelessness)
4.8	HIV/AIDS	(used in calculation of chronic homelessness)
4.9	Mental Health Problem	(used in calculation of chronic homelessness)
4.10	Substance Abuse	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Project Leaver; Project Stayer; Chronically Homeless; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions: Q6a provides total counts for key categories that are utilized throughout the APR/CAPER. The report specifications will validate various questions against the appropriate results in this question.

1. Rows 2-9 represent different client categories. Report the unduplicated count of clients in each client category, based on *Date of Birth/Age*, *Project Leaver and Project Stayer*, *Chronically Homeless*, *Household Types* and *Unduplicated Household Counts and Unduplicated Client Counts by Household Type* as determined by the *HMIS Reporting Glossary*.

2. **Number of veterans** (row 10) = the number of adults with [veteran status] (element 3.7) = "yes" (1) active in the date range.

3. **Number of chronically homeless persons** (row 11) = the number of chronically homeless clients as described in Counting Chronically Homeless. Note that this will include household members who are *not* chronically homeless according strictly to their own data but who are in a household with a chronically homeless head of household or other adult.

4. **Number of Adult Heads of Household** (row 12) = the number of adults with [relationship to head of household] = "self" (1).

5. **Number of Child Heads of Household** (row 13) = the number of children with [relationship to head of household] = "self" (1).

6. **Number of Unaccompanied Youth Under Age 25** (row 14) = refer to Determining Age-Related Variables for definition of "youth", further limited to those with no other household members.

7. **Number of Parenting Youth Under Age 25 with Children** (row 15) = refer to Determining Age-Related Variables for definition of "youth", further limited to those with child household members (age < 18 and [relationship to head of household] = 2) also active in the report date range. See Q27b for detailed instructions on determining Parenting Youth.

Q6b: Number of Persons Served

Report Relevance: CoC-APR and ESG-CAPER

Changes from 2014 APR: No change (2014 - Q8)

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Adults					
3	Children					
4	Client Doesn't Know/ Client Refused					
5	Data Not Collected					
6	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions: Report the distinct counts of clients by age and household type. See Reporting counts of clients by element by household type for column instructions.

Q6c: Point-in-Time Count of Persons on the Last Wednesday

Report Relevance: CoC-APR
Changes from 2014 APR: No change (2014 - Q8)

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	January					
3	April					
4	July					
5	October					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	2 (TH); 3 (PSH); 4(S OUT); 6(SO); 8 (SH); 9/10 (PH - for SSO); 13 (RRH); 14 (CA)

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions: Report the total count of all persons in the project on the LAST WEDNESDAY of January, April, July and October falling with the report date range.

For housing projects (types 2, 3, 8, 9, 10, 13), the client must not be exited the point-in-time date in order to be included ([project exit date] is null or > [point in time date]).

For other project types (4 and 6), the client's [project exit date] may be on the point-in-time date and still be included on that date.

See Reporting counts of clients by element by household type for column instructions.

Q7a: Households Served

Report Relevance: CoC-APR and ESG-CAPER

Changes from 2014 APR: Counts now based on [personal ID] of head of household (2014-Q9)

	A	B	C	D	E	F
1		**Total**	**Without Children**	**With Children and Adults**	**With Only Children**	**Unknown Household Type**
2	Total Households					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects

Universe: Active households in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions: Q7a reports the total number of households served during the report date range. Information on households served must be reported in total and by household type. The "Total number of households" column is an unduplicated count of distinct households served during the report date range. See Determining Each Client's Household Type and Counting Distinct Households for additional instruction.

Q7b: Point-in-Time Count of Households on the Last Wednesday

Report Relevance: CoC-APR and ESG-CAPER

Changes from 2014 APR: Counts now based on PersonalID of head of household (2014 - Q9)

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	January					
3	April					
4	July					
5	October					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects

Universe: Active households in the report date range

HMIS Reporting Glossary Reference: Active Clients; Bed night; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions: Q7b reports the point-in-time number of households served on the last Wednesday in January, April, July, and October. Information on households served must be reported in total and by household type. The "Total number of households" column is an unduplicated count of distinct households served during the report date range.

Report the distinct counts of household at a point in time in total and by household type. See Determining Each Client's Household Type and Counting Distinct Households for column instructions. Note that households (i.e. heads of household) reported at any point in the report date range are reported according to the household type from his/her *latest* project stay – even if that is not the household makeup present on the point in time. Night-by-night shelters must use bed night records indicating household presence on each point-in-time night.

Rows 2-5 represent a different point in time:
    a.   Row 2 = Count each household by household type served on the last Wednesday in January.
    b.   Row 3 = Count each household by household type served on the last Wednesday in April.
    c.   Row 4 = Count each household by household type served on the last Wednesday in July.
    d.   Row 5 = Count each household by household type served on the last Wednesday in October.

Q8: Bed and Unit Inventory

Question 8 is NOT generated from HMIS data, and thus is not detailed in these specifications.

Q9a: Number of Persons Contacted

Q9b: Number of Persons Engaged

Report Relevance: CoC-APR and ESG-CAPER

Changes from 2014 APR: Expanded to report on night-by-night shelters in addition to street outreach. (2014 - Q12a and Q12b)

	A	B	C	D	E	F
1	Number of Persons Contacted	All Persons Contacted	First contact was at a place not meant for human habitation	First contact was at a non-residential service setting	First contact was at a residential service setting	First contact place was missing
2	Once					
3	2-5 Times					
4	6-9 Times					
5	10+ Times					
6	Total Persons Contacted					

	A	B	C	D	E	F
1	Number of Persons Engaged	All Persons Contacted	First contact was at a place not meant for human habitation	First contact was at a non-residential service setting	First contact was at a residential service setting	First contact place was missing
2	Once					
3	2-5 Times					
4	6-9 Times					
5	10+ Times					
6	Total Persons Engaged					
7	Rate of Engagement	=B6/(B6 from table Q9a)	=C6/(C6 from table Q9a)	=D6/(D6 from table Q9a)	=E6/(E6 from table Q9a)	=F6/(F6 from table Q9a)

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	1 (ES – night-by-night), 4 (S OUT)
2.5	Method for Tracking Emergency Shelter Utilization	3 if [project type] = 1, otherwise irrelevant
4.12.1	Date of Contact	mm/dd/yyyy
4.12.2	Location of Contact	1,2,3, NULL

Field No	Other Relevant Data Standards Required	Relevant Data
4.13	Date of Engagement	mm/dd/yyyy

Universe:

Q9a: Adults and Heads of Household who have either or both:

1. a [date of contact] in the report date range that is <= [date of engagement] (or the [date of engagement] is null)
2. or [date of engagement] in the report date range.

Q9b: Adults and Heads of Household with a [date of engagement] in the date range.

HMIS Reporting Glossary Reference: Active Clients; Contact; Date of Engagement

Programming Instructions:

Q9a reports the number of persons contacted, how many times they were contacted, and in which type of location the first contact occurred.

1. Columns C-F represents each different [location of contact]. Count the total number of clients using data from their latest project stay in the [report date range] by the [location of contact] of the client's earliest contact.
2. Include all contacts in each clients' count where all of the following are true. Note that contacts prior to the [report start date] are included in each person's total count, provided those contacts are attached to the client's latest relevant project stay. Contacts dated after the [date of engagement], [project exit date], and [report end date] are all excluded.
   a. [date of contact] >= [project entry date]
   b. [project exit date] is null or [date of contact] <= [project exit date]
   c. [date of contact] <= [date of engagement] (or the [date of engagement] is null)
   d. [date of contact] <= [report end date]
3. If there is no [date of contact] on the [date of engagement], also count the [date of engagement] as 1 contact.
4. Rows 2-5 represent the number of times a client was contacted. Determine the total number of times a client was contacted for each applicable record.
   a. Row 2 = Count each person where [contact] = 1 by [location of contact] category.
   b. Row 3 = Count each person where ([contact] >=2 and [contact] <=5) by [location of contact] category.
   c. Row 4 = Count each person where ([contact] >=6 and [contact] <=9) by [location of contact] category.
   d. Row 5 = Count each person where [contact] >=10 by [location of contact] category.
   e. Row 6 = Unduplicated count of persons with Contacts during the operating year.

Q9b reports all persons contacted for which a [date of engagement] is recorded based upon how many times they were contacted up to and including the [date of engagement], and in which type of location the first contact occurred. It also calculates a rate of engagement by dividing the number of persons contacted during the report range by the number of persons engaged (both in total and by location of first contact).

1. Use the same logic as for Q9a, but limit the universe of clients to those who were engaged during the report date range as described in the *HMIS Reporting Glossary*.

Q10a: Gender of Adults

Q10b: Gender of Children

Q10c: Gender of Persons Missing Age Information

Report Relevance: CoC-APR and ESG-CAPER

Changes from 2014 APR: No change (2014 - Q15a1, Q15a2, Q15 a3)

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Male					1
3	Female					0
4	Transgender Male to Female					2
5	Transgender Female to Male					3
6	Other					4
7	Client Doesn't Know/Client Refused					8 or 9
8	Data Not Collected					99
9	**Subtotal**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.6	Gender	0, 1, 2, 3, 4, 8, 9, 99

Universe: Active adults in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

Report the distinct counts of the gender:

1. In 10a of adults (age 18 or older). Reporting using household type columns shown above.
2. In 10b of children (age 17 or younger). Report using "Total", "With children and adults", "With only children", and "Unknown household type" columns.
3. In 10c of persons with missing ages. Report using "Total", "Without children", "With children and adults", "With only children", and "Unknown household type" columns.

See Reporting counts of clients by element by household type for column instructions.

Q10d: Gender by Age Ranges

Report Relevance: ESG-CAPER
Changes from 2014 APR: New

	A	B	C	D	E	F	G	H	Z
1		Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected	Data Standards Response options
2	Male								1
3	Female								0
4	Transgender Male to Female								2
5	Transgender Female to Male								3
6	Other								4
7	Client Doesn't Know/Client Refused								8 or 9
8	Data Not Collected								99
9	**Subtotal**								

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.6	Gender	0, 1, 2, 3, 4, 8, 9, 99

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions:
1. Columns C-F represents different age groups.
2. Rows 2-8 represents different gender types.
3. Determine the total number of unduplicated clients for each cell based on the gender response values in Column Z and the client's age bracket.

Q11: Age

Report Relevance: COC-APR and ESG-CAPER
Changes from 2014 APR: No change (2014 - Q16)

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Under 5					
3	5-12					
4	13-17					
5	18-24					
6	25-34					
7	35-44					
8	45-54					
9	55-61					
10	62+					
11	Client Doesn't Know/Client Refused					
12	Data Not Collected					
13	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects

Universe: Active clients in the report date range
HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions:
Report the distinct counts of clients by age bracket and household type. See Reporting counts of clients by element by household type for column instructions.

Q12a: Race

Report Relevance: COC-APR and ESG-CAPER
Changes from 2014 APR: No change (2014 - 17b)

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	White						5
3	Black or African American						3
4	Asian						2
5	American Indian or Alaska Native						1
6	Native Hawaiian or Other Pacific Islander						4
7	Multiple Races						1, 2, 3, 4, 5
8	Client Doesn't Know/Client Refused						8 or 9
9	Data Not Collected						99
10	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.4	Race	1, 2, 3, 4, 5, 8, 9, 99

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions:
Report the distinct counts of clients by race and household type. See Reporting counts of clients by element by household type for column instructions.

1. Rows 2-6 represent different race categories. Determine the total number of applicable records for each race category based on the values in Column Z. To be reported in these rows, the client must have one and only one response in [race].
2. Multiple Races (row 7) = Select each person where distinct count [race] > 1 and [race] in (1, 2, 3, 4, 5).

Q12b: Ethnicity

Report Relevance: COC-APR and ESG-CAPER
Changes from 2014 APR: No change (2014 - Q17a)

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Non-Hispanic/Non-Latino						0
3	Hispanic/Latino						1
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	1, 2, 3, 4, 6, 8, 9, 10, 11, 12, 13, 14
3.5	Ethnicity	0, 1, 8, 9, 99

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions: Report the distinct counts of clients by ethnicity and household type. See Reporting counts of clients by element by household type for column instructions.

Q13a1: Physical and Mental Health Conditions at Entry

Q13b1: Physical and Mental Health Conditions at Exit

Q13c1: Physical and Mental Health Conditions for Stayers

Report Relevance: COC-APR and ESG-CAPER

Changes from 2014 APR: New category: "Both alcohol and drug abuse" (2014 - Q22a1, Q22a2, Q22b1)

	A	B	C	D	E	F	Z
1		Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Mental Health Problem						1
3	Alcohol Abuse						1
4	Drug Abuse						2
5	Both Alcohol and Drug Abuse						3
6	Chronic Health Condition						1
7	HIV/AIDS						1
8	Developmental Disability						1
9	Physical Disability						1

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.5	Physical Disability	1
4.6	Developmental Disability	1
4.7	Chronic Health Condition	1
4.8	HIV/AIDS	1
4.9	Mental Health Problem	1
4.10	Substance Abuse	1, 2, 3

Universe: Active clients in the report date range

HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

Report on the distinct counts of clients by Special Need

1. In 13a1 - based on the record from project entry ([data collection stage] = 1) at their latest [project entry date].
2. In 13b1 - based on the record from project exit ([data collection stage] = 3) at their latest [project exit date] .
3. In 13c1 - based on the record from their latest data available ([data collection stage] = 5, 2 or 1), where the [information date] <= [report end date].
4. Report clients according to each special need listed only when there is a definite "yes" indicator in the field (value = 1, 2 or 3). Values of null, 8, 9, or 99 are completely ignored.

See Reporting counts of clients by element by household type for column instructions.

Q13a2: Number of Conditions at Entry

Q13b2: Number of Conditions at Exit

Q13c2: Number of Conditions for Stayers

Report Relevance: COC-APR

Changes from 2014 APR: No change (2014 - Q22a2, Q22b1, Q22b2)

	A	B	C	D	E	F
1		Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	None					
3	1 Condition					
4	2 Conditions					
5	3+ Conditions					
6	Condition Unknown					
7	Client Doesn't Know/Client Refused					
8	Data Not Collected					
9	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.8	Disabling Condition	1, 8, 9, 99
4.5	Physical Disability	1
4.6	Developmental Disability	1
4.7	Chronic Health Condition	1
4.8	HIV/AIDS	1
4.9	Mental Health Problem	1
4.10	Substance Abuse	1, 2, 3

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

Report on the total number of conditions each client has

1. In 13a1 - based on the record from project entry ([data collection stage] = 1) at their latest [project entry date].
2. In 13b1 - based on the record from project exit ([data collection stage] = 3) at their latest [project exit date] .
3. In 13c1 - based on the record from their latest data available ([data collection stage] = 5, 2 or 1), where the [information date] <= [report end date].
4. Report each client on lines 3 through 5 according to the number of affirmative responses ("yes" or "1") in elements 4.5, 4.6, 4.7, 4.8, 4.9, and 4.10 recorded at the relevant data collection stage as described above. For element 4.10, a response of 1 ("Alcohol abuse") or 2 ("Drug abuse") counts as 1 condition. A response of 3 ("Both alcohol and drug abuse") counts as 2 conditions.
5. For records where the responses to elements 4.5, 4.6, 4.7, 4.8, 4.9, and 4.10 are all 0, 8, 9, or 99, use [disabling condition] to report the client on line 2 (response = 0), 6 (response = 1), 7 (response = 8 or 9), or 8 (response = 99 or null).
6. Note that [disabling condition] is only recorded for adults. Thus it is not possible to use this element when calculating the number of conditions for children.
   a. The number of conditions for children equals the number of specific conditions indicated as 1 ("yes"). As with adults, a response of 1 ("Alcohol abuse") or 2 ("Drug abuse") indicated in [substance abuse] count as 1 condition. Count a response of 3 ("Both alcohol and drug abuse") as 2 conditions.
   b. Since [disabling condition] is not recorded for children, no children should be reported in the lines 6 ("Condition Unknown"), 7 ("Client Doesn't Know/Client Refused"), or 8 ("Data Not Collected").
   c. Children with zero definite conditions should be reported as "None" even if the responses to each of the specific disabilities are 8, 9, 99 ("Data not collected"), or null.

See Reporting counts of clients by element by household type for column instructions.

Q14a: Domestic Violence History

Report Relevance: COC-APR and ESG-CAPER

Changes from 2014 APR: No change (2014 - Q19a)

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Yes						1
3	No						0
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.11.2	Domestic Violence Victim/Survivor	all

Universe: Adults and heads of household active in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions: Report the distinct counts of heads of households and adult history of domestic violence. See Reporting counts of clients by element by household type for column instructions.

Q14b: Persons Fleeing Domestic Violence

Report Relevance: COC-APR and ESG-CAPER
Changes from 2014 APR: NEW

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Yes						1
3	No						0
4	Client Doesn't Know/Client Refused						8 or 9
5	Data Not Collected						99
6	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.11.2	Domestic Violence Victim/Survivor	1
4.11.2B	Domestic Violence Victim/Survivor (Fleeing)	all

Universe: Heads of household and adults who reported "yes" (1) to Domestic Violence History.
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions: Of heads of household and adults who reported "yes" (1) to Domestic Violence History, report each client according to the response to Domestic Violence Victim/Survivor (Fleeing). This field is an update to the Data Standards in 2015 and may not be present in records recorded prior to then. Report these records in "Data Not Collected".

See Reporting counts of clients by element by household type for column instructions.

Q15: Residence Prior to Project Entry

Report Relevance: COC-APR and ESG-CAPER
Changes from 2014 APR: None

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Homeless Situations**						
3	Emergency Shelter						1
4	Transitional housing for homeless persons						2
5	Place not meant for human habitation						16
6	Safe Haven						18
7	**Subtotal**						
8	**Institutional Settings**						
9	Psychiatric hospital or facility						4
10	Substance abuse or detox center						5
11	Hospital (non-psychiatric)						6
12	Jail, prison, or juvenile detention						7
13	Foster care home or foster care group home						15
14	Long-term care facility or nursing home						24
15	Residential project or halfway house with no homeless criteria						26
16	**Subtotal**						
17	**Other Locations**						
18	PH for formerly homeless persons						3
19	Owned by client, no subsidy						23
20	Owned by client, with subsidy						21
21	Rental by client, no subsidy						22
22	Rental by client, with VASH subsidy						19
23	Rental by client with GPD TIP subsidy						25
24	Rental by client with other subsidy						20
25	Hotel/Motel, paid by client						14

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
26	Staying or living with friend(s)						13
27	Staying or living with family						12
28	Other						17
29	Client Doesn't Know/Client Refused						8 or 9
30	Data Not Collected						99
31	**Subtotal**						
32	**TOTAL**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.9.1	Residence Prior to Project Entry	all

Universe: Adults and heads of household active in the report date range.
***HMIS Reporting Glossary* Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions: Report the distinct counts of adults and unaccompanied children by their residence prior to entry.

See Reporting counts of clients by element by household type for column instructions.

Q16: Cash Income - Ranges

Report Relevance: COC-APR

Changes from 2014 APR: Latest data on stayers comes from annual assessment. Additional rows to report on stayers.

	A	B		C	D
1		Income at Entry		Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
2	No Income				
3	$1 - $150				
4	$151 - $250				
5	$251 - $500				
6	$501 - $1,000				
7	$1,001 - $1,500				
8	$1,501 - $2,000				
9	$2,001+				
10	Client Doesn't Know/Client Refused				
11	Data Not Collected				
12	Number of adult stayers not yet required to have an annual assessment				
13	Number of adult stayers without required annual assessment				
14	**Total Adults**				

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.2	Income and Sources	Earned Income and all other sources

Universe: Active adults in the report date range

HMIS Reporting Glossary Reference: Active Clients; Date of Birth / Age; Project Stayers; Project Leavers

Programming Instructions

1. Report using data from each adult's latest project stay in the [report date range].

2. Rows 2 through 9 report clients according to [total income] based on the client's record at entry (column B), annual assessment (column C) or at exit (column D). Refer to Determining Total Income to calculate [total income] for this question.

3. Column B (Income at Entry)

    a. For each active adult, determine the Income and Sources record with a [data collection stage] of project entry (1) attached to the selected project stay where the [information date] of the record = [project entry date].

    b. If [total income] is null and [income from any source] = 8 or 9, report the client in cell B10.

    c. If [total income] is null and [income from any source] = 99 or the record is completely missing, report the client in cell B11.

    d. Report the total number of active adults in cell B14.

4. Column C (Income at Latest Annual Assessment for Stayers)

    a. All project stayers regardless of length of stay must be reported one time in rows 2 through 13 of column C as well as in C14.
    b. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
    c. If the client has the required annual assessment, report the client on row 2 through 11 relative to the [total income] and [income from any source] on that annual assessment.

    d. If the stayer is not yet required to have an annual assessment, report the client in cell C12.
    e. If the stayer is required to have an annual assessment but the necessary record is completely missing, report the client in cell C13.

5. Column D (Income at Exit)

    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

    b. If [total income] is null and [income from any source] = 8 or 9, report the client in cell D10.

    c. If [total income] is null and [income from any source] = 99 or the record is completely missing, report the client in cell D11.

    d. Report the total number of adult leavers in cell D14.

Q17: Cash Income - Sources

Report Relevance: COC-APR

Changes from 2014 APR: Latest data on stayers comes from annual assessment. Layout changed to remove columns for adults/children/age-unknown, replaced with income at entry/annual assessment/exit.

	A	B Income at Entry	C Income at Latest Annual Assessment for Stayers	D Income at Exit for Leavers
1				
2	Earned Income			
3	Unemployment Insurance			
4	SSI			
5	SSDI			
6	VA Service – Connected Disability Compensation			
7	VA Non-Service Connected Disability Pension			
8	Private Disability Insurance			
9	Worker's Compensation			
10	TANF or Equivalent			
11	General Assistance			
12	Retirement (Social Security)			
13	Pension from Former Job			
14	Child Support			
15	Alimony (Spousal Support)			
16	Other Source			
17	Adults with Income Information at Entry and Annual Assessment/Exit			

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.2	Income and Sources	Earned Income and all other sources

Universe: Active Adults in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions

1. Report using data from each adult's latest project stay in the [report date range].

2. Rows 2 through 16 report clients according to income sources indicated as "yes" (1) on the client's record at entry (column B), annual assessment (column C) or at exit (column D).

3. Column B (Income at Entry)

    a. For each active adult, determine the Income and Sources record with a [data collection stage] of project entry (1) attached to the selected project stay where the [information date] of the record = [project entry date].

    b. Report the adult as having the income source if the record indicates "yes" (1) to that source.

4. Column C (Income at Latest Annual Assessment for Stayers)

    a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.

    b. If the stayer has the required annual assessment,

        i. Report the adult on row 2 through 16 according to any income sources indicated as "yes" (1) on that annual assessment.

        ii. Also report the client in cell C17 if the same client has an income record from project entry.

    c. If the stayer is not yet required to have an annual assessment, do not report that client in this question.

5. Column D (Income at Exit)

    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

    b. If the leaver has the required record,

        i. Report the adult on row 2 through 16 according to any income sources indicated as "yes" (1) on that record.

        ii. Also report the client in cell D17 if the same client has an income record from project entry.

6. Clients reported in cells C17 and D17 – those with two usable data points for income comparisons – are the universe of clients for questions 19a1, 19a2, and 19a3.

Q18: Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status

Report Relevance: COC-APR

Changes from 2014 APR: Latest data on stayers comes from annual assessment. Additional rows to report on stayers. Additional row to report on number of income sources.

	A	B	C	D
1	**Number of Adults By Income Category**	**Number of Adults at Entry**	**Number of Adults at Annual Assessment (Stayers)**	**Number of Adults at Exit (Leavers)**
2	Adults with Only Earned Income (i.e., Employment Income)			
3	Adults with Only Other Income			
4	Adults with Both Earned and Other Income			
5	Adults with No Income			
6	Adults with Client Doesn't Know/Client Refused Income Information			
7	Adults with Missing Income Information			
8	Number of adult stayers not yet required to have an annual assessment			
9	Number of adult stayers without required annual assessment			
10	**Total Adults**			
11	1 or more source of income			
12	Adults with Income Information at Entry and Annual Assessment/Exit			

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.2	Income and Sources	Earned Income and all other sources

Universe: Active adults in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions

1. Report using data from each adult's latest project stay in the [report date range].
2. The [total income] on a specific Income and Sources record is required to determine "other income". Refer to Determining Total Income to calculate [total income] for this question.
3. "Earned income" reports on adults with earned income at entry, annual assessment, or exit as appropriate to the column, with an associated dollar amount > $0.00.   If the response to [earned income] is 'Yes' but no amount is recorded in element 4.2.3.A, do not report the person as having earned income.

4. "Other income" reports on adults with [other income] = [total income] minus [earned income]. If the response to [earned income] is 'Yes' but no amount is recorded, or if the person has a total monthly income without any specific sources and dollars for those sources specified, assume that [total income] is *entirely* "other income".

5. **Adults with Only Earned Income (row 2)** = A count of all adults with only [earned income] > $0 and no [other income].

6. **Adults with Only Other Income (row 3)** = A count of all adults with [other income] > $0 and who have no [earned income].

7. **Adults with Both Earned Income and Other Income (row 4)** = A count of all adults with both [earned income] and [other income], both greater than zero.

8. **Adults with No Income (row 5)** = a count of all adults with [total income] of $0.00.

9. **Adults with Don't Know / Refused Income Information (row 6)** = a count of all adults who did not know or refused to disclose their income, as calculated using Determining Total Income .

10. **Adults with Missing Income Information (row 7)** = a count of all adults who have a missing [total income] as calculated using Determining Total Income or, for columns B and D, whose relevant Income and Sources record is completely missing. Stayers whose annual assessment is completely missing are reported in row 9.

11. **Number of adult stayers not yet required to have an annual assessment (row 8)** and **Number of adult stayers without required annual assessment (row 9)** – see #15 below.

12. **Total adults (row 10)** = the total number of adults active during the [report date range]. Note that the total adults in Number of adults at entry column should be equal to the total adults in the Number of adults at annual assessment column plus the Number of adults at exit column.

13. **1 or more source of Income (row 11)** = A count of all adults with a [total income] amount > $0.00.

14. Column B (Number of Adults at Entry)
    a. For each active adult use the Income and Sources record with a [data collection stage] of project entry (1) attached to the selected project stay where the [information date] of the record = [project entry date].
    b. Report the adult on rows 2 through 7 and 11 according to the above instructions using data from that record.
    c. Report all active adults in cell B10.

15. Column C (Number of Adults at Annual Assessment (Stayers))
    a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.
    b. If the stayer has the required annual assessment,
        i.   Report the adult on rows 2 through 7 and 11 according to the above instructions using data from that annual assessment.
        ii. Also report the client in cell C12 if the same client has an income record from project entry.
    c. If the stayer is not yet required to have an annual assessment, report the client in cell C8.
    d. If the stayer is completely missing the annual assessment record, report the client in cell C9.
    e. Report all stayers in cell C10 regardless of length of stay and presence of the required annual assessment.

16. Column D (Number of Adults at Exit (Leavers))
    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].
    b. If the leaver has the required record,
        i. Report the adult on rows 2 through 7 and 11 according to the above instructions using data from that record.
        ii. Also report the client in cell D12 if the same client has an income record from project entry.
    c. Report all leavers in cell D10.
17. Clients reported in cells C12 and D12 – those with two usable data points for income comparisons – are the universe of clients for questions 19a1, 19a2, and 19a3.

Q19a1: Client Cash Income Change - Income Source - by Entry and Latest Status

Q19a2: Client Cash Income Change - Income Source - by Entry and Exit

Q19a3. Client Cash Income Change - Income Source - by Entry and Latest Status/Exit

Report Relevance: COC-APR

Changes from 2014 APR: Latest data on stayers comes from annual assessment.

	A	B	C	D	E	F	G	H	I
1	Income Change by Income Category (Universe: Adult Stayers with Income Information at Entry and Annual Assessment)	Had Income Category at Entry and Did Not Have It at Annual Assessment	Retained Income Category But Had Less $ at Annual Assessment Than at Entry	Retained Income Category and Same $ at Annual Assessment as at Entry	Retained Income Category and Increased $ at Annual Assessment	Did Not Have the Income Category at Entry and Gained the Income Category at Annual Assessment	Did Not Have the Income Category at Entry or at Annual Assessment	Total Adults (including those with No Income)	Performance Measures: Adults who Gained or Increased Income from Entry to Annual Assessment, Average Gain
2	Number of Adults with Earned Income (i.e., Employment Income)								#/%
3	Average Change in Earned Income	$	$		$	$			$
4	Number of Adults with Other Income								#/%
5	Average Change in Other Income	$	$		$	$			$
6	Number of Adults with Any Income (i.e., Total Income)								#/%
7	Average Change in Overall Income	$	$		$	$		$	$

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.2	Income and Sources	Earned Income and all other sources

Universe:

Q19a1: All adult stayers in the project 365 days or more with Income and Sources at entry and at Annual Assessment

Q19a2: All adult leavers with Income and Sources at entry and exit

Q19a3: Combined universe of Q19a1 and Q19a2

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Information

Q19a1

1. Report using data from each adult project stayer's last project stay during the [report date range].
2. The [total income] on a specific Income and Sources record is required to determine "other income". Refer to Determining Total Income to calculate [total income] for this question and to Determining a Client's Relevant Annual Assessment to locate required annual assessment records. Clients with don't know / refusing / missing [total income] at project entry OR annual assessment are completely excluded from this question.
3. "Earned income" reports on adults with earned income at entry, annual assessment, or exit as appropriate to the column, with an associated dollar amount > $0.00. If the response to [earned income] is 'Yes' but no amount is recorded, do not report the person as having earned income.
4. "Other income" reports on adults with [other income] = [total income] minus [earned income]. If the response to [earned income] is 'Yes' but no amount is recorded, or if the person has a total monthly income without any specific sources and dollars for those sources specified, assume that [total income] is *entirely* "other income".
5. "Change in Income" is computed by subtracting the amount of monthly income reported on the assessment at project entry from the monthly income reported at annual assessment. For the columns B and C this should result in negative responses. For columns E and F this should result in positive responses.
6. Description of rows
   a. **Number of Adults with Earned Income (row 2)** counts adult stayers with earned income at program entry, annual assessment, or both, as appropriate to the column.
   b. **Average Change in Earned Income (row 3)** is calculated by dividing the sum of all changes in Earned income for adult stayers in that column by the total number of adult stayers with earned income who are reported in that column. For example, if under "Retained Income Category and Increased $ at Annual Assessment" there is one adult stayer who gained $200.00 in earned income and one other adult stayer who gained $400.00 in earned income within the date range, the two increases are added together ($600.00), and divided by the number of clients in that category (2) for an average change of $300.00.
   c. **Number of Adults with Other Income (row 4)** counts adult stayers according to other income recorded at program entry, annual assessment, or both, as appropriate to the column.

d. **Average Change in Other Income (row 5)** is calculated by dividing the sum of all changes in other income for adult stayers in that column by the total number of adult stayers with other income who are reported in that column. For example, if under "Retained Income Category and Increased $ at Annual Assessment" there is one adult stayer who gained $200.00 in other income and another adult stayer who gained $400.00 in other income within the date range, the two increases are added together ($600.00), and divided by the number of clients in that category (2), for an average change of $300.00.

e. **Number of Adults with Any Income (row 6)** counts adult stayers according to total monthly income recorded at program entry, annual assessment, or both, as appropriate to the column.

f. **Average Change in Overall Income (row 7)** is calculated by dividing the sum of all total monthly changes in any income for adult stayers in that column by the total number of adult stayers who are reported in that column. Because the calculation for overall change of income can include changes in earned income as well as other income, it is possible that a person counted in one column for earned or other income may appear in a different column for any or overall income. For example, suppose under "had income category at entry and increased income at annual assessment" there is one adult stayer who gained $200.00 in other income and another adult stayer who gained $400.00 in other income within the date range. The average change in other income for these two stayers would be $300.00. As long as this is the only income reported for these two clients, they would also appear in the Number of Adults with Any Income and Average Change in Overall Income for "had income category at entry and increased income at annual assessment." However, if these two clients also had earned income upon program entry, and both clients lost $500.00 each in earned income at annual assessment, then both clients would end up under the "Retained income category but had less income at annual assessment than at entry" for Number of Adults with Any Income and Average Change in Overall Income because their total income losses exceed their other income increases.

g. Description of columns

7. **Had Income Category at Entry and Did Not Have It at Annual Assessment (column B)** counts adult stayers who had > $0.00 in the Income and Sources category at project entry and $0.00 in the Income and Sources category at Annual assessment.

8. **Retained Income Category but Had Less $ at Annual Assessment than at Entry (column C)** counts adult stayers who had > $0.00 in Income and Sources category at project entry and at Annual assessment had < the dollar amount at project entry, but still > $0.00.

9. **Same income at entry as at Annual Assessment (column D)** counts adult stayers for whom the dollar amount recorded in the Income and Sources category at project entry is > $0.00 and = the dollar amount recorded in the Income and Sources category at Annual assessment.

10. **Had income category at entry and increased income at Annual Assessment (column E)** counts adult stayers who had > $0.00 in the Income and Sources category at project entry and at Annual assessment had > the dollar amount at project entry.

11. **Did Not Have the Income Category at Entry and Gained the Income Category at Annual Assessment (column F)**= counts adult stayers who had $0.00 in the Income and Sources category at project entry and had > $0.00 in the Income and Sources category at Annual assessment.

12. **No income of this type at entry or Annual Assessment (column G)** counts adult stayers for whom the dollar amount recorded in the Income and Sources category at project entry = $0.00 and the dollar amount recorded in the Income and Sources category at annual assessment also = $0.00.

13. **Total Adults -including those with $0.00 income (column H)** = the total number of adult stayers with Income and Sources records both at project entry and at annual assessment, i.e. the total universe of clients for this question.

14. **Performance Measures: Adults who Gained or Increased Income from Entry to Annual Assessment, Average Gain (column I)** = the number of adult stayers with an Income and Sources record at Annual assessment > Income and Sources record at project entry for the Income and Sources category. Record the number of adult stayers (left box) and the percentage of adult stayers (right box). Use the [number of adult project stayers for this column (performance measures) / Total Adults (including those with $0.00 income)] to complete the percentage.

    a. Average Gain for each Income and Sources category. (Earned – A2, Other – A4, and Any – A6) is calculated by dividing the sum of monthly changes in income for adult stayers who gained or increased income from project entry to Annual assessment by the total number of adults with such a change in income.

Q19a2
The programming for this question is identical to the programming for Q19a1, with the following changes:
1. This question reports on adult leavers with total monthly income >= $0.00 at project entry and project exit. Adult leavers with don't know / refused or Missing income as calculated using Determining Total Income at project entry or project exit are not included in this question.

2. Each project leaver's assessment at project exit is used in lieu of data from each client's annual assessment. Again, project leavers missing an exit assessment are not reported in this question.

Q19a3
This question is a combination of 19a1 and 19a2. Use the logic described above to select the relevant clients and data together into a single universe.

Q20a: Type of Non-Cash Benefit Sources

Report Relevance: COC-APR and ESG-CAPER

Changes from 2014 APR: Latest data on stayers comes from annual assessment. Layout changed to remove columns for adults/children/age-unknown, replaced with income at entry/annual assessment/exit. Health insurance benefits now reported in separate question.

	A	B	C	D
1		**Benefit at Entry**	**Benefit at Latest Annual Assessment for Stayers**	**Benefit at Exit for Leavers**
2	Supplemental Nutrition Assistance Program			
3	WIC			
4	TANF Child Care Services			
5	TANF Transportation Services			
6	Other TANF-Funded Services			
7	Other Source			

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.3	Non-Cash Benefits	Non-Cash Benefits and all other sources

Universe: Active adults in the report date range, further described below.

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers

Programming Instructions

1. Report using data from each adult project stayer's last project stay during the [report date range].

2. "Other source" (row 7) includes all "yes" (1) responses to all of the following Data Standards elements:

   a. Section 8, public housing, or other ongoing rental assistance

   b. Other source

   c. Temporary rental assistance

3. Column B (Benefit at Entry)

   a. For all active adults determine the most recent Income and Sources record with a [data collection stage] of project entry (1) attached to the selected project stay where the [information date] of the record = [project entry date].

b. Report the client according to specific non-cash benefits listed on each row.   Clients may be reported on multiple rows in column B, but no more than one time in a single cell of column B.

4. Column C (Benefit at Latest Annual Assessment for Stayers)

a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.

b. If the head of household has the required annual assessment record, allow other household members who are also stayers to be included in the universe according to their most recent data even if it is not annual assessment data and regardless of their length of stay.

c. If the head of household is missing his / her relevant annual assessment but another household member has the annual assessment, report that household members in this question.

5. Column D (Benefit at Exit)

a. For leavers, report only heads of households who left plus other adult household members who left at the same time as the head of household.   Do not include household members who left *prior* to the head of household even though that person is otherwise considered a "leaver" in other report questions.

b. For each client determine the most recent Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

Q20b: Number of Non-Cash Benefit Sources

Report Relevance: COC-APR

Changes from 2014 APR: Latest data on stayers comes from annual assessment. Layout changed to remove columns for adults/children/age-unknown, replaced with income at entry/annual assessment/exit. Health insurance benefits now reported in separate question.

	A	B	C	D
1		**Benefit at Entry**	**Benefit at Latest Annual Assessment for Stayers**	**Benefit at Exit for Leavers**
2	No Sources			
3	1 + Source(s)			
4	Client Doesn't Know/Client Refused			
5	Data Not Collected			
6	Total			

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.3	Non-Cash Benefits	Non-Cash Benefits and all other sources

Universe: Active adults in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Project Leavers; Project Stayers;

Programming Instructions:

1. Use the same logic for client and record selection as Q20a, but instead of reporting according to individual sources this question reports on the total number of sources for each client.

2. On row 2, report clients where all specific non-cash benefits indicate "no" or are null/blank AND where [Non-Cash Benefits from Any Source] = "no" (0).

3. On row 3, report each client that has one or more specific sources of non-cash benefits. If a specific Income and Sources record indicates [Non-Cash Benefits from Any Source] = "yes" (1), report the client on row 3 even if no other specific benefits are indicated.

4. For any remaining records not reported in rows 2 or 3, report the client in row 4 or 5 according to the response in [Non-Cash Benefits from Any Source].

5. Stayers that have not been in the project long enough to receive an Annual Assessment should be reported in row 5.

Q21: Health Insurance

Report Relevance: COC-APR and ESG-CAPER
Changes from 2014 APR: New

	A	B		C	D
1		**At Entry**		**At Annual Assessment for Stayers**	**At Exit for Leavers**
2	Medicaid				
3	Medicare				
4	State Children's Health Insurance Program				
5	VA Medical Services				
6	Employer Provided Health Insurance				
7	Health Insurance through COBRA				
8	Private Pay Health Insurance				
9	State Health Insurance for Adults				
10	No Health Insurance				
11	Client Doesn't Know/Client Refused				
12	Data not Collected				
13	Number of Stayers not yet Required To Have an Annual Assessment				
14	1 Source of Health Insurance				
15	More than 1 Source of Health Insurance				

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
4.4	Health Insurance	Health Insurance from all sources

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Project Leavers; Project Stayers
Programming Instructions:

1. Report using data from each client's latest project stay in the [report date range].

2. Rows 2 through 9 report clients according to specific health insurance sources based on the client's record at entry (column B), annual assessment (column C) or at exit (column D).

3. Row 10 reports clients where all specific sources of health insurance indicate "no" or are null/blank AND where [Covered by Health Insurance] is "no" (0) or "yes" (1).

4. Row 11 reports clients where all specific sources of health insurance indicate "no" or are null/blank AND where [Covered by Health Insurance] is "Client doesn't know" (8) or "Client refused" (9).

5. Row 12 reports clients where the relevant Health Insurance record is completely missing, or where specific sources of health insurance indicate "no" or are null/blank AND where [Covered by Health Insurance] is missing or "Data not collected" (99).

6. Row 13 reports only on stayers – see 9c below.

7. Rows 14 and 15 report clients with exactly one or more than one specific source of health insurance indicating "yes" (1). Do not include the response [Covered by Health Insurance] in the total number – this count is based exclusively around the specific sources.

8. Column B (at Entry)

   a. For each active client, determine the Health Insurance record with a [data collection stage] of project entry (1) attached to the selected project stay where the [information date] of the record = [project entry date].

   b. Report the client on row 2 through 15 as described above.

9. Column C (at Latest Annual Assessment for Stayers)

   a. Refer to Determining a Client's Relevant Annual Assessment to know if a stayer is required to have an annual assessment, and if so whether or not the relevant record is available.

   b. If the client has the required annual assessment, report the client on row 2 through 15 as described above.

   c. If the stayer is not yet required to have an annual assessment, report the client in cell C13.

   d. If the stayer is required to have an annual assessment but the necessary record is completely missing, report the client in cell C12.

10. Column D (at Exit)

    a. For each adult leaver, determine the Income and Sources record with a [data collection stage] of project exit (3) attached to the selected project stay where the [information date] of the record = [project exit date].

    b. Report the client on row 2 through 15 as described above.

Q22a1: Length of Participation – CoC Projects

Q22a2: Length of Participation – ESG Projects

Report Relevance: COC-APR

Changes from 2014 APR: No change

	A	B	C	D
1		Total	Leavers	Stayers
2	30 days or less			
3	31 to 60 days			
4	61 to 90 days			
5	91 to 180 days			
6	181 to 365 days			
7	366 to 730 days (1-2 Yrs)			
8	731 to 1,095 days (2-3 Yrs)			
9	1,096 to 1,460 days (3-4 Yrs)			
10	1,461 to 1,825 days (4-5 Yrs)			
11	More than 1,825 days (> 5 Yrs)			
12	Data Not Collected			
13	**Total**			

Report Relevance: ESG-CAPER

Changes from 2014 APR: New

	A	B	C	D
1		Total	Leavers	Stayers
2	0 to 7 days			
3	8 to 14 days			
4	15 to 21 days			
5	22 to 30 days			
6	31 to 60 days			
7	61 to 90 days			
8	91 to 180 days			
9	181 to 365 days			
10	366 to 730 days (1-2 Yrs)			
11	731 to 1,095 days (2-3 Yrs)			
12	1,096 to 1,460 days (3-4 Yrs)			
13	1,461 to 1,825 days (4-5 Yrs)			
14	More than 1,825 days (> 5 Yrs)			
16	Data Not Collected			
17	**Total**			

Field No	Other Relevant Data Standards Required	Relevant Data
2.4	Project Type	All projects

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Project Leavers; Project Stayers; Bed Night and Length of Stay

Programming Instructions:

1. Report the distinct counts of clients by length of stay intervals using data from each client's latest project stay according to whether the client was a leaver or stayer.

2. Refer to the *HMIS Reporting Glossary* for determining a client's length of stay. Exclude criteria of [report start date]; for reporting purposes, length of stay should include all time relevant to the client's latest project stay even if it is before the start of the report.

Q22b: Average and Median Length of Participation in Days

Report Relevance: COC-APR

Changes from 2014 APR: Layout flipped to have leavers and stayers as columns instead of rows.

	A	B	C
1		**Leavers**	**Stayers**
2	Average Length		
3	Median Length		

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Project Leavers; Project Stayers; Bed Night and Length of Stay

Programming Instructions:

Using each client's length of stay as determined in Q22a, calculate the average and median across each client universe (leavers and stayers).

Q22c: RRH Length of Time between Project Entry Date and Residential Move-in Date

Report Relevance: ESG-CAPER
Changes from 2014 APR: New

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 180 days					
8	181 to 365 days					
9	366 to 730 days (1-2 Yrs)					
10	Data Not Collected					
11	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	13(RRH)
4.17.2	Residential Move-in Date	If 4.17.2 = 1, then mm/dd/yyyy from 4.17.2a

Universe: Active clients in the report date range
HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions: Report the distinct counts of clients by the length of time between the persons [project entry date] and [residential move-in date]. See Reporting counts of clients by element by household type for column instructions.

Q22d: Length of Participation by Household Type

Report Relevance: ESG-CAPER
Changes from 2014 APR: New

	A	B	C	D	E	
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	7 days or less					
3	8 to 14 days					
4	15 to 21 days					
5	22 to 30 days					
6	31 to 60 days					
7	61 to 90 days					
8	91 to 180 days					
9	181 to 365 days					
10	366 to 730 days (1-2 Yrs)					
11	731 to 1,095 days (2-3 Yrs)					
12	1,096 to 1,460 days (3-4 Yrs)					
13	1,461 to 1,825 days (4-5 Yrs)					
14	More than 1,825 days (> 5 Yrs)					
16	Data Not Collected					
17	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects

Universe: Active clients in the report date range
***HMIS Reporting Glossary* Reference:** Active Clients; Bed Nights and Length of Stay; Project Leavers; Project Stayers; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions: Using length of stay as calculated for Q22a, report each client in the relevant range according to household type. See Reporting counts of clients by element by household type for column instructions.

Q23: Exit Destination – More Than 90 Days

Report Relevance: CoC – APR (all project types) and ESG-CAPER (RRH only)
Changes from 2014 APR: Uses [destination] data from each client's own record.

Q23a: Exit Destination – All Persons

Report Relevance: ESG-CAPER (all project types except RRH)
Changes from 2014 APR: NEW

Q23b: Homelessness Prevention Housing Assessment at Exit

Report Relevance: ESG-CAPER (HP only)
Changes from 2014 APR: NEW

	A	B	C	D	E	F	Y	Z
1		**Total**	**Without Children**	**With Children and Adults**	**With Only Children**	**Unknown Household Type**	**Data Standards Response to [housing assessment at exit]**	**Data Standards Response to [housing assessment at exit - subsidy]**
2	Able to maintain the housing they had at project entry--Without a subsidy						1	1
3	Able to maintain the housing they had at project entry--With the subsidy they had at project entry						1	2
4	Able to maintain the housing they had at project entry--With an on-going subsidy acquired since project entry						1	3
5	Able to maintain the housing they had at project entry--Only with financial assistance other than a subsidy						1	4
6	Moved to new housing unit--With on-going subsidy						2	3
7	Moved to new housing unit--Without an on-going subsidy						2	1
8	Moved in with family/friends on a temporary basis						3	n/a

	A	B	C	D	E	F	Y	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response to [housing assessment at exit]	Data Standards Response to [housing assessment at exit - subsidy]
9	Moved in with family/friends on a permanent basis						4	n/a
10	Moved to a transitional or temporary housing facility or program						5	n/a
11	Client became homeless – moving to a shelter or other place unfit for human habitation						6	n/a
12	Client went to jail/prison						7	n/a
13	Client died						10	n/a
14	Client doesn't know/Client refused						8 or 9	n/a
15	Data not collected (no exit interview completed)						99	n/a
16	Total							

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	12
4.19.1	Housing Assessment at Exit	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 99 (If 4.19.1 = 1, then) 1, 2, 3, 4 (If 4.19.1 = 2, then) 1, 2

Universe: Leavers in the report date range

HMIS Reporting Glossary **Reference:** Leavers; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

1. Using data from each client's latest project stay, report the distinct counts of clients by housing assessment recorded at exit ([data collection stage] = 3 and [information date] = [project exit date]). See Reporting counts of clients by element by household type for column instructions.

2. Reference column Y against [housing assessment at exit] (element 4.19.1) and column Z against [housing assessment at exit – subsidy information] (elements 4.19.1.A or 4.19.1.B, depending on the response to element 4.19.1) to count the client in the correct row.

Q24: Exit Destination – 90 Days or Less

Report Relevance: CoC-APR (all project types) and ESG-CAPER (ESG-RRH only)
Changes from 2014 APR: Uses [destination] data from each client's own record.

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Permanent Destinations**						
3	Moved from one HOPWA funded project to HOPWA PH						26
4	Owned by client, no ongoing subsidy						11
5	Owned by client, with ongoing subsidy						21
6	Rental by client, no ongoing subsidy						10
7	Rental by client, with VASH subsidy						19
8	Rental by client, with GPD TIP subsidy						28
9	Rental by client, other ongoing subsidy						20
10	PH for formerly homeless persons						3
11	Staying or living with family, permanent tenure						22
12	Staying or living with friends, permanent tenure						23
13	**Subtotal**						
14	**Temporary Destinations**						
15	Emergency shelter, including hotel or motel paid for with emergency shelter voucher						1
16	Moved from one HOPWA funded project to HOPWA TH						27
17	Transitional housing for homeless persons (including homeless youth)						2
18	Staying or living with family, temporary tenure						12
19	Staying or living with friends, temporary tenure						13
20	Place not meant for human habitation						16
21	Safe Haven						18
22	Hotel or motel, paid by client						14
23	**Subtotal**						
24	**Institutional Settings**						

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
25	Foster care home or group foster care home						15
26	Psychiatric hospital or other psychiatric facility						4
27	Substance abuse treatment facility or detox center						5
28	Hospital or other residential non-psychiatric medical facility						6
29	Jail, prison, or juvenile detention facility						7
30	Long-term care facility or nursing home						25
31	**Subtotal**						
32	**Other Destinations**						
33	Residential project or halfway house with no homeless criteria						29
34	Deceased						24
35	Other						17
36	Client Doesn't Know/Client Refused						8 or 9
37	Data Not Collected (no exit interview completed)						30 or 99
38	**Subtotal**						
39	**Total**						

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All (note: ESG RRH project (13) only)
3.12	Destination	All

Universe: Leavers in the report date range
HMIS Reporting Glossary **Reference:** Leavers; Date of Birth / Age; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type
Programming Instructions:
1. Report the distinct counts of clients by each different housing destination. See Reporting counts of clients by element by household type for column instructions**.**
2. Use [destination] recorded separately in each client's record. Data recorded under the 2014 Data Standards may not have this field present for child household members. In this case, use the [destination] of the head of household for these child household members.

For Q23 - Determine the total number of applicable records for each housing destination for [project leavers] based on the values in Column Z where the [project exit date] is in the [report date range] and the [length of stay] is > 90 days. Use the calculation of [length of stay] as described in the *HMIS Reporting Glossary* and in Q22a.

For Q23a - Determine the total number of applicable records for each housing destination for [project leavers] based on the values in Column Z where the [project exit date] is in the [report date range] ([length of stay] is irrelevant).

For Q24 - Determine the total number of applicable records for each housing destination for [project leavers] based on the values in Column Z where the [project exit date] is in the [report date range] and the [length of stay] is <= 90 days. Use the calculation of [length of stay] as described in the *HMIS Reporting Glossary* and in Q22a.

Row 39 (Total) is the unduplicated count of [project leavers] in the [report date range] based on *Unduplicated Household Counts and Unduplicated Client Counts by Household Type* as determined by the *HMIS Reporting Glossary*.

Q25: Veterans Questions

The Veterans questions are a subset of questions required to be completed for all CoC-APR's where at least one veteran is served. If no veterans are served in the project the screens in *e-snaps* will not be visible or require completion.

The Veteran questions are designed, where possible to reuse programming from a previous APR question with the application of a filter for Veterans.

For all veteran questions (Q25 series) a Veteran:

   a.   Must be age 18 or older at time of [project entry] or [report start date] – whichever is greater.
   b.   Must indicate 'yes' for [veteran status].

It is critical to include the client's age in this determination to avoid reporting children as veterans, either because of data entry error or because the client's [veteran status] changed at some point during the client's HMIS history.

Veteran Status Questions	Report Relevance	Changes from 2014 APR	Add veteran filter to this question
Q25a: Number of Veterans	CoC-APR and ESG-CAPER	New	n/a
Q25b: Number of Veteran Households	CoC-APR	New	n/a
Q25c: Gender - Veterans	CoC-APR	New	Q10a
Q25d: Age - Veterans	CoC-APR	New	Q11
Q25e: Physical and Mental Health Conditions - Veterans	CoC-APR	New	Q13a1, Q13b1, Q13c1
Q25f: Cash Income Category - Income Category - by Entry and Annual /Exit Status - Veterans	CoC-APR	New	Q18
Q25g1: Type of Cash Income Sources - Veterans	CoC-APR	New	Q17
Q25g2: Type of Non-Cash Benefit Sources - Veterans	CoC-APR	New	Q20a
Q25h: Exit Destination - Veterans	CoC-APR	New	Q23

Q25a: Number of Veterans

Report Relevance: CoC-APR and ESG-CAPER

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Chronically Homeless Veteran					1
3	Non-Chronically Homeless Veteran					1
4	Not a Veteran					0
5	Client Doesn't Know/Client Refused					8 or 9
6	Data Not Collected					99
7	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.7	Veteran Status	0, 1, 8, 9, 99
3.8	Disabling Condition	(used in calculation of chronic homelessness)
3.17	Length of Time on Street, in ES or SH	(used in calculation of chronic homelessness)
4.5	Physical Disability	(used in calculation of chronic homelessness)
4.6	Developmental Disability	(used in calculation of chronic homelessness)
4.7	Chronic Health Condition	(used in calculation of chronic homelessness)
4.8	HIV/AIDS	(used in calculation of chronic homelessness)
4.9	Mental Health Problem	(used in calculation of chronic homelessness)
4.10	Substance Abuse	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Chronically Homeless

Programming Instructions

Count the total number of adults based on the response to [veteran] as indicated in column Z along with the client's chronic homelessness status. See Reporting counts of clients by element by household type for column instructions. See the *HMIS Reporting Glossary* for instruction on determining chronic homelessness status.

Q25b: Number of Veteran Households

Report Relevance: CoC-APR

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Chronically Homeless Veteran					1
3	Non-Chronically Homeless Veteran					1
4	Not a Veteran					0
5	Client Doesn't Know/Client Refused					8 or 9
6	Data Not Collected					99
7	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.7	Veteran Status	0, 1, 8, 9, 99
3.8	Disabling Condition	(used in calculation of chronic homelessness)
3.17	Length of Time on Street, in ES or SH	(used in calculation of chronic homelessness)
4.5	Physical Disability	(used in calculation of chronic homelessness)
4.6	Developmental Disability	(used in calculation of chronic homelessness)
4.7	Chronic Health Condition	(used in calculation of chronic homelessness)
4.8	HIV/AIDS	(used in calculation of chronic homelessness)
4.9	Mental Health Problem	(used in calculation of chronic homelessness)
4.10	Substance Abuse	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Household Types; Chronically Homeless

Programming Instructions:

Count the total number of households based on whether any of the adults are veterans and/or chronically homeless.   Determine the row to report the household in as follows. Stop processing when a match is found, i.e. do not report the household in more than one row in rows 2 through 6:

1. Use data attached to each head of household's latest project stay in the report date range. Include all other adults present with the head of household *on that project stay who are also active in the date range*, along with their data from that stay. This is necessary in order to determine the veteran and chronic homelessness status of the entire household, even though one or more of the adult household members

may have another later project stay in the report date range with a different head of household or as the head of household. **Please note: this is a departure from most other questions on this report which exclusively use data associated with each person's latest project stay.**

2. Chronically Homeless Veteran (row 2): Any household with at least one veteran who is chronically homeless.

3. Non-Chronically Homeless Veteran (row 3): Any household not reported above with at least one non-chronically homeless veteran.

4. Not a Veteran (row 4): Any household not reported above where all the adults have a veteran status of "no" (0).

5. Client Doesn't Know/Client Refused (row 5): Any household not reported above where at least one of the adults has a veteran status of "Client doesn't know" (8) or "Client refused" (9).

6. Data Not Collected (row 6): Any household not reported above where at least one of the adults is missing his/her veteran status or it is "Data not collected" (99).

7. Report each household by type as described in Determining Each Client's Household Type and Counting Distinct Households.

8. Note that the household type "With Only Children" is not applicable for this question (by definition, child-only households should not have veterans).

Q25c: Gender – Veterans
Report Relevance: CoC-APR

	A	B	C	D	E	Z
1		Total	Without Children	With Children and Adults	Unknown Household Type	Data Standards Response options
2	Male					1
3	Female					0
4	Transgender Male to Female					2
5	Transgender Female to Male					3
6	Other					4
7	Client Doesn't Know/Client Refused					8 or 9
8	Data Not Collected					99
9	**Total**					

Add veteran filter to Q10a for programming.

Q25d: Age – Veterans
Report Relevance: CoC-APR

	A	B	C	D	E
1		Total	Without Children	With Children and Adults	Unknown Household Type
2	18-24				
3	25-34				
4	35-44				
5	45-54				
6	55-61				
7	62 +				
8	Client Doesn't Know/Client Refused				
9	Data Not Collected				
10	**Total**				

Add veteran filter to Q11 for programming. Exclude first three rows from Q11, which apply only to children, as well as the "With only children" column.

Q25e: Physical and Mental Health Conditions – Veterans
Report Relevance: CoC-APR

	A	B Conditions At Entry	C Conditions at Latest Assessment for Stayers	D Conditions at Exit for Leavers	Z Data Standards Response options
1					
2	Mental Health Problem				1
3	Alcohol Abuse				1
4	Drug Abuse				2
5	Both Alcohol Abuse and Drug Abuse				3
6	Chronic Health Condition				1
7	HIV/AIDS				1
8	Developmental Disability				1
9	Physical Disability				1

Column B = Add veteran filter to Q13a1 and report clients in total, without regard to household type.
Column C = Add veteran filter to Q13b1 and report clients in total, without regard to household type.
Column D = Add veteran filter to Q13c1 and report clients in total, without regard to household type.

Q25f: Cash Income Category - Income Category - by Entry and Annual /Exit Status – Veterans
Report Relevance: CoC-APR

	A Number of Veterans By Income Category	B Number of Veterans at Entry	C Number of Veterans at Annual Assessment (Stayers)	D Number of Veterans at Exit (Leavers)
1				
2	Veterans with Only Earned Income (i.e., Employment Income)			
3	Veterans with Only Other Income			
4	Veterans with Both Earned and Other Income			
5	Veterans with No Income			
6	Veterans with Client Doesn't Know/Client Refused Income Information			
7	Veterans with Missing Income Information			
8	Number of veterans not yet required to have an annual assessment			
9	Number of veterans without required annual assessment			
10	**Total Veterans**			

Add veteran filter to Q18 for programming.

Q25g: Type of Cash Income Sources – Veterans
Report Relevance: CoC-APR

	A	B		C	D
1		**Income at Entry**		**Income at Latest Annual Assessment for Stayers**	**Income at Exit for Leavers**
2	Earned Income				
3	Unemployment Insurance				
4	SSI				
5	SSDI				
6	VA Service – Connected Disability Compensation				
7	VA Non-Service Connected Disability Pension				
8	Private Disability Insurance				
9	Worker's Compensation				
10	TANF or Equivalent				
11	General Assistance				
12	Retirement (Social Security)				
13	Pension from Former Job				
14	Child Support				
15	Alimony (Spousal Support)				
16	Other Source				
17	Veterans with Income Information at Entry and Annual Assessment/Exit				

Add veteran filter to Q17 for programming.

Q25h: Type of Non-Cash Benefit Sources – Veterans

Report Relevance: CoC-APR

	A	B		C	D
1		Benefit at Entry		Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
2	Supplemental Nutrition Assistance Program				
3	WIC				
4	TANF Child Care Services				
5	TANF Transportation Services				
6	Other TANF-Funded Services				
7	Other Source				

Add veteran filter to Q20a for programming.

Q25i: Exit Destination – Veterans

Report Relevance: CoC-APR

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Permanent Destinations**						
3	Moved from one HOPWA funded project to HOPWA PH						26
4	Owned by client, no ongoing subsidy						11
5	Owned by client, with ongoing subsidy						21
6	Rental by client, no ongoing subsidy						10
7	Rental by client, with VASH subsidy						19
8	Rental by client, with GPD TIP subsidy						28
9	Rental by client, other ongoing subsidy						20
10	PH for formerly homeless persons						3
11	Staying or living with family, permanent tenure						22
12	Staying or living with friends, permanent tenure						23
13	**Subtotal**						
14	**Temporary Destinations**						

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
15	Emergency shelter, including hotel or motel paid for with emergency shelter voucher						1
16	Moved from one HOPWA funded project to HOPWA TH						27
17	Transitional housing for homeless persons (including homeless youth)						2
18	Staying or living with family, temporary tenure						12
19	Staying or living with friends, temporary tenure						13
20	Place not meant for human habitation						16
21	Safe Haven						18
22	Hotel or motel, paid by client						14
23	**Subtotal**						
24	**Institutional Settings**						
25	Foster care home or group foster care home						15
26	Psychiatric hospital or other psychiatric facility						4
27	Substance abuse treatment facility or detox center						5
28	Hospital or other residential non-psychiatric medical facility						6
29	Jail, prison, or juvenile detention facility						7
30	Long-term care facility or nursing home						25
31	**Subtotal**						
32	**Other Destinations**						
33	Residential project or halfway house with no homeless criteria						29
34	Deceased						24
35	Other						17
36	Client Doesn't Know/Client Refused						8 or 9
37	Data Not Collected (no exit interview completed)						30 or 99
38	**Subtotal**						
38	**Total**						

Add veteran filter to Q23a.

Q26: Chronic Homeless Questions

The questions on chronic homeless (CH) are a subset of questions required to be completed for all CoC-APR's where at least one person experiencing chronic homelessness is served. If no person experiencing chronic homelessness is served in the project the screens in *e-snaps* will not be visible or require completion.

The CH questions are designed, where possible, to reuse programming from a previous APR question with the application of a "CH filter" for chronically homeless clients as described in Counting Chronically Homeless.   This filter will include household members who may or may not be chronically homeless according to their own data, provided the head of household or another adult in the household is CH. (Note: for HMIS data entry and programming purposes the Head of Household is not required to be the person who is CH, for HUD record keeping and documentation purposes the CH person is expected to be the Head of Household.)

CH Status Questions	Report Relevance	Changes from 2014 APR	Add CH filter to this question
Q26a: Number of Households w/at least one or more Chronically Homeless person	CoC-APR	New	n/a
Q26b: Number of Chronically Homeless Persons by Household	CoC-APR and ESG-CAPER	New	n/a
Q26c: Gender of Chronically Homeless Persons	CoC-APR	New	Q10a
Q26d: Age of Chronically Homeless Persons	CoC-APR	New	Q11
Q26e: Physical and Mental Health Conditions - Chronically Homeless Persons	CoC-APR	New	Q13a1, Q13b1, Q13c1
Q26f: Client Cash Income - Chronically Homeless Persons	CoC-APR	New	Q18
Q26g: Type of Cash Income Sources - Chronically Homeless Persons	CoC-APR	New	Q17
Q26h: Type of Non-Cash Income Sources - Chronically Homeless Persons	CoC-APR	New	Q20a

Q26a: *Chronic Homeless Status - Number of Households w/at least one or more CH person*

Report Relevance: CoC-APR

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Chronically Homeless					
3	Not Chronically Homeless					
4	Client Doesn't Know/Client Refused					
5	Data Not Collected					
6	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	1, 2, 3, 4, 6, 8, 9, 10, 11, 12, 13, 14
3.8	Disabling Condition	(used in calculation of chronic homelessness)
3.17	Length of Time on Street, in ES or SH	(used in calculation of chronic homelessness)
4.5	Physical Disability	(used in calculation of chronic homelessness)
4.6	Developmental Disability	(used in calculation of chronic homelessness)
4.7	Chronic Health Condition	(used in calculation of chronic homelessness)
4.8	HIV/AIDS	(used in calculation of chronic homelessness)
4.9	Mental Health Problem	(used in calculation of chronic homelessness)
4.10	Substance Abuse	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

HMIS Reporting Glossary **Reference:** Active Clients; Date of Birth / Age; Chronically Homeless, Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

Count the total number of households based on whether any of the adults or heads of household (including unaccompanied children) are chronically homeless. Determine the row to report the household in as follows. Stop processing when a match is found, i.e. do not report the household in more than one row in rows 2 through 5:

1. Use data attached to each head of household's latest project stay in the report date range. Include all other adults present with the head of household *on that project stay who are also active in the date range*, along with their data from that stay. This is necessary in order to determine the chronic homelessness status of the entire household, even though one or more of the adult household

members may have another later project stay in the report date range with a different head of household or as the head of household. **Please note: this is a departure from most other questions on this report which exclusively use data associated with each person's latest project stay.**

2. Chronically Homeless (row 2): Any household with at least one chronically homeless adult or head of household.

3. Non-Chronically Homeless (row 3): Any household not reported above where the head of household and all other adults are not chronically homeless.

4. Client Doesn't Know/Client Refused (row 4): Any household not reported above where the head of household or at least one other adult has a response of "Client doesn't know" (8) or "Client refused" (9) for element 3.17.1.

5. Data Not Collected (row 6): Any household not reported above where the head of household or at least one other adult is missing a response to element 3.17.1 or the response is "Data not collected" (99).

6. Report each household by type as described in Determining Each Client's Household Type and Counting Distinct Households.

7. Each head of household, and thus each household, should be reported only once in rows 2 through 5, and again in row 6. Similarly, each household should be reported only once in columns C through F, and again in column B.

Q26b: Number of Chronically Homeless Persons by Household

Report Relevance: CoC-APR and ESG-CAPER

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	Chronically Homeless					
3	Not Chronically Homeless					
4	Client Doesn't Know/Client Refused					
5	Data Not Collected					
6	**Total**					

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	All projects
3.8	Disabling Condition	(used in calculation of chronic homelessness)
3.17	Length of Time on Street, in ES or SH	(used in calculation of chronic homelessness)
4.5	Physical Disability	(used in calculation of chronic homelessness)
4.6	Developmental Disability	(used in calculation of chronic homelessness)
4.7	Chronic Health Condition	(used in calculation of chronic homelessness)
4.8	HIV/AIDS	(used in calculation of chronic homelessness)
4.9	Mental Health Problem	(used in calculation of chronic homelessness)
4.10	Substance Abuse	(used in calculation of chronic homelessness)

Universe: Active clients in the report date range

***HMIS Reporting Glossary* Reference:** Active Clients; Date of Birth / Age; Chronically Homeless; Household Types; Unduplicated Household Counts and Unduplicated Client Counts by Household Type

Programming Instructions:

1. Report using data from each person's latest project stay in the [report date range].

2. See Counting Chronically Homeless (CH) for instruction on determining a client's chronic homelessness status.   Be sure to include all household members in the universe of clients. If the head of household and all other adults in the household are not chronically homeless or have an unknown status, report the household member as "not chronically homeless" (row 3).

3. See Reporting counts of clients by element by household type for column instructions.

4. Report each person again in row 6 and column B.

Q26c: Gender of Chronically Homeless Persons
Report Relevance: CoC-APR

	A	B	C	D	E	F	Z
1	Add column	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Male						1
3	Female						0
4	Transgender Male to Female						2
5	Transgender Female to Male						3
6	Other						4
7	Client Doesn't Know/Client Refused						8 or 9
8	Data Not Collected						99
9	**Total**						

Add CH status filter to Q10a for programming.

Q26d: Age of Chronically Homeless Persons
Report Relevance: CoC-APR

	A	B	C	D	E	F
1	Add column	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	0 - 17					
3	18-24					
4	25-34					
5	35-44					
6	45-54					
7	55-61					
8	62 +					
9	Client Doesn't Know/Client Refused					
10	Data Not Collected					
11	**Total**					

Add CH status filter to Q11 for programming with different age groupings.

Q26e: Physical and Mental Health Conditions - Chronically Homeless Persons

Report Relevance: CoC-APR

	A	B		C	D	Z
1		Conditions At Entry		Conditions at Latest Assessment for Stayers	Conditions at Exit for Leavers	Data Standards Response options
2	Mental Health Problem					1
3	Alcohol Abuse					1
4	Drug Abuse					2
5	Both Drug and Alcohol Abuse					3
6	Chronic Health Condition					1
7	HIV/AIDS					1
8	Developmental Disability					1
9	Physical Disability					1

Column B = Add CH status filter to Q13a1 and report clients in total, without regard to household type.

Column C = Add CH status filter to Q13b1 and report clients in total, without regard to household type.

Column D = Add CH status filter to Q13c1 and report clients in total, without regard to household type.

Q26f: Client Cash Income - Chronically Homeless Persons
Report Relevance: CoC-APR

	A	B		C	D
1	**Number of Chronically Homeless Persons By Income Category**	**Number of Chronically Homeless Persons at Entry**		**Number of Chronically Homeless Persons at Annual Assessment (Stayers)**	**Number of Chronically Homeless Persons at Exit (Leavers)**
2	Chronically Homeless Persons with Only Earned Income (i.e., Employment Income)				
3	Chronically Homeless Persons with Only Other Income				
4	Chronically Homeless Persons with Both Earned and Other Income				
5	Chronically Homeless Persons with No Income				
6	Chronically Homeless Persons with Client Doesn't Know/Client Refused Income Information				
7	Chronically Homeless Persons with Missing Income Information				
8	Number of Chronically Homeless Persons not yet required to have an annual assessment				
9	Number of Chronically Homeless Persons without required annual assessment				
10	**Total Chronically Homeless Persons**				

Add CH status filter to Q18 for programming.

Q26g: Type of Cash Income Sources - Chronically Homeless Persons
Report Relevance: CoC-APR

	A	B		C	D
1		**Income at Entry**		**Income at Latest Annual Assessment for Stayers**	**Income at Exit for Leavers**
2	Earned Income				
3	Unemployment Insurance				
4	SSI				
5	SSDI				
6	VA Service – Connected Disability Compensation				
7	VA Non-Service Connected Disability Pension				
8	Private Disability Insurance				
9	Worker's Compensation				
10	TANF or Equivalent				
11	General Assistance				
12	Retirement (Social Security)				
13	Pension from Former Job				
14	Child Support				
15	Alimony (Spousal Support)				
16	Other Source				
17	Chronically Homeless Persons with Income Information at Entry and Annual Assessment/Exit				

Add CH status filter to Q17 for programming.

Q26h: Type of Non-Cash Income Sources - Chronically Homeless Persons

Report Relevance: CoC-APR

	A	Benefit at Entry		Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
1					
2	Supplemental Nutrition Assistance Program				
3	WIC				
4	TANF Child Care Services				
5	TANF Transportation Services				
6	Other TANF-Funded Services				
7	Other Source				

Add CH status filter to Q20a for programming.

Q27: Youth Questions

The questions on youth are a subset of questions required to be completed for all CoC-APR's regarding youth households. If there are no households as defined by the above youth filter in the project the screens in *e-snaps* will not be visible or require completion.

The Youth questions are designed, where possible, to reuse programming from a previous APR/CAPER question with the application of a youth filter.

For all youth questions (Q27 series), "Youth" = any client age >= 12 and <= 24 provided that not one household member is above that age range. If so, exclude the entire household including the person age >= 12 and <= 24.

Youth Questions	Report Relevance	Changes from 2014 APR	Add Youth filter to this question
Q27a: Age of Youth	CoC-APR	New	Q11
Q27b: Parenting Youth	CoC-APR	New	n/a
Q27c: Gender - Youth	CoC-APR	New	Q10a
Q27d: Residence Prior to Entry - Youth	CoC-APR	New	Q15
Q27e: Length of Participation - Youth	CoC-APR	New	Q22a1
Q27f: Exit Destination - Youth	CoC-APR	New	Q23a

Q27a: Age of Youth
Report Relevance: CoC-APR

	A	B	C	D	E	F
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
2	12-17					
3	18-24					
4	Client Doesn't Know/Client Refused					
5	Data Not Collected					
6	**Total**					

Add Youth filter to Q11 for programming. Adjust age ranges as shown above.

Q27b: Parenting Youth

Report Relevance: CoC-APR

	A	B	C	D	E
1		Total parenting youth	Total children of parenting youth	Total Persons	Total Households
2	Parent youth < 18				
3	Parent youth 18 to 24				

Field No	Other Relevant Data Standards Required	Relevant Data
3.15	Relationship to Head of Household	1, 2

Universe: *Households with a youth who is a parent*

HMIS Reporting Glossary **Reference:** Active clients; Date of Birth / Age

Programming Instructions:

1. Use data attached to each head of household's latest project stay in the report date range. Include all other clients present with the head of household *on that project stay who are also active in the date range*. This is necessary in order to determine the "parenting youth" status of the entire household, even though one or more of the household members may have another later project stay in the report date range with a different head of household or as the head of household. **Please note: this is a departure from most other questions on this report which exclusively use data associated with each person's latest project stay.**

2. Apply the youth filter to the selected clients.

3. Of the youth clients, determine the heads of household ([relationship to head of household] = 1).

4. With the youth heads of household, determine if any of the household members active in the report date range are the child of the head of household ([relationship to head of household] = 2). Include clients of *any* age between 0 and 24 years old, even though clients below age 12 would not normally be included in the universe of "youth".

5. If the youth household has a child as determined in step 4:

    a. Report all heads of household plus all adults (age 18 – 24) in the household in column B according to the age of the head of household (age < 18 on line 2, or 18-24 on line 3). Include all adults in the household *regardless* of [relationship to head of household].

    b. Report all children (age 0 - 17) in the household in column C according to the age of the head of household. This includes children age 0 to 11 who will not be reported in any other youth question. Only include children in the household where the [relationship to head of household] = 2.

    c. Report all clients in the household in column D according to the age of the head of household. Include all members of the household *regardless* of [relationship to head of household].

    d. Report the household itself in column E according to the age of the head of household.

Q27c: Gender – Youth
Report Relevance: CoC-APR

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	Male						1
3	Female						0
4	Transgender Male to Female						2
5	Transgender Female to Male						3
6	Other						4
7	Client Doesn't Know/Client Refused						8 or 9
8	Data Not Collected						99
9	**Total**						

Add Youth filter to Q10a for programming.

Q27d: Residence Prior to Entry – Youth
Report Relevance: CoC-APR

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Homeless Situations**						
3	Emergency Shelter						1
4	Transitional housing for homeless persons						2
5	Place not meant for human habitation						16
6	Safe Haven						18
7	**Subtotal**						
8	**Institutional Settings**						
9	Psychiatric hospital or facility						4
10	Substance abuse or detox center						5
11	Hospital (non-psychiatric)						6

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
12	Jail, prison, or juvenile detention						7
13	Foster care home or foster care group home						15
14	Long-term care facility or nursing home						24
15	Residential project or halfway house with no homeless criteria						26
16	**Subtotal**						
17	**Other Locations**						
18	PH for formerly homeless persons						3
19	Owned by client, no subsidy						23
20	Owned by client, with subsidy						21
21	Rental by client, no subsidy						22
22	Rental by client, with VASH subsidy						19
23	Rental by client with GPD TIP subsidy						25
24	Rental by client with other subsidy						20
25	Hotel/Motel, paid by client						14
26	Staying or living with friend(s)						13
27	Staying or living with family						12
28	Other						17
29	Client Doesn't Know/Client Refused						8 or 9
30	Data Not Collected						99
31	**Subtotal**						
32	**TOTAL**						

Add youth filter to Q15 for programming.

Q27e: Length of Participation - Youth
Report Relevance: CoC-APR

	A	B	C	D
1		Total	Leavers	Stayers
2	30 days or less			
3	31 to 60 days			
4	61 to 90 days			
5	91 to 180 days			
6	181 to 365 days			
7	366 to 730 days (1-2 Yrs)			
8	731 to 1,095 days (2-3 Yrs)			
9	1,096 to 1,460 days (3-4 Yrs)			
10	1,461 to 1,825 days (4-5 Yrs)			
11	More than 1,825 days (> 5 Yrs)			
12	Data Not Collected			
13	**Total**			

Add youth filter to Q22a1 for programming.

Q27f: Exit Destination – Youth
Report Relevance: CoC-APR

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
2	**Permanent Destinations**						
3	Moved from one HOPWA funded project to HOPWA PH						26
4	Owned by client, no ongoing subsidy						11
5	Owned by client, with ongoing subsidy						21
6	Rental by client, no ongoing subsidy						10
7	Rental by client, with VASH subsidy						19
8	Rental by client, with GPD TIP subsidy						28
9	Rental by client, other ongoing subsidy						20
10	PH for formerly homeless persons						3
11	Staying or living with family, permanent tenure						22

	A	B	C	D	E	F	Z
1		Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type	Data Standards Response options
12	Staying or living with friends, permanent tenure						23
13	**Subtotal**						
14	**Temporary Destinations**						
15	Emergency shelter, including hotel or motel paid for with						1
16	Moved from one HOPWA funded project to HOPWA TH						27
17	Transitional housing for homeless persons (including homeless						2
18	Staying or living with family, temporary tenure						12
19	Staying or living with friends, temporary tenure						13
20	Place not meant for human habitation						16
21	Safe Haven						18
22	Hotel or motel, paid by client						14
23	**Subtotal**						
24	**Institutional Settings**						
25	Foster care home or group foster care home						15
26	Psychiatric hospital or other psychiatric facility						4
27	Substance abuse treatment facility or detox center						5
28	Hospital or other residential non-psychiatric medical facility						6
29	Jail, prison, or juvenile detention facility						7
30	Long-term care facility or nursing home						25
31	**Subtotal**						
32	**Other Destinations**						
33	Residential project or halfway house with no homeless criteria						29
34	Deceased						24
35	Other						17
36	Client Doesn't Know/Client Refused						8 or 9
37	Data Not Collected (no exit interview completed)						30 or 99
38	**Subtotal**						
39	**Total**						

Add Youth filter to Q23a for programming.

Question 28 is NOT generated from HMIS data, and thus is not detailed in these specifications.

Q29a: Performance – Permanent Housing

Report Relevance: COC-APR

Changes from 2014 APR: Use of annual assessment data for stayers. Upper age limit removed on earned income measure. Exit destinations updated to match System Performance Measures. Uses [destination] data from each client's own record.

	A	B	C	D	E	F	G
1	Performance Measure	Project Application Target # of persons who were expected to accomplish this measure	Project Application Target % percentage of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Project Application Target and Actual Performance
2	1 – Housing Stability Measure					=D2 / E2	=F2 – C2
3	2a – Total Income Measure					=D3 / E3	=F3 – C3
4	2b – Earned Income Measure					=D4 / E4	=F4 – C4

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	3, 9, 10, 13

Universe: Active clients in the report date range, further restricted as described below.

HMIS Reporting Glossary Reference: Active Clients; Project Leavers; Project Stayers;

Programming Instructions:

1. **Measure 1: Housing Stability** (The % of persons who remained in the permanent housing project as of the end of the operating year or exited to another permanent housing destination during the operating year.)
   a. Starting universe: All active clients.
   b. Report using data from each person's latest project stay in the [report date range].
   c. Use [destination] recorded separately in each client's record. Data recorded under the 2014 Data Standards may not have this field present for child household members. In this case, use the [destination] of the head of household for these child household members.
   d. Reference the destinations of the project exits against Appendix A (row headers) and the "PH (all)" column. Destinations indicated with an X (values 15, 6, 25, 24) cause leavers with those destinations to be completely excluded from the entire measure (all of row 2).

e. Of the remaining clients, report the distinct number of stayers and leavers in cell D2.

f. Of the remaining active clients, report

the distinct number of leavers whose destination is "permanent" as indicated with a ☐ (values 26, 11, 21, 3, 10, 28, 20, 19, 22, 23) in
Appendix A
+
the distinct number of stayers
in cell E2.

2. **Measure 2a: Total Income** (The % of persons age 18 and older who maintained or increased their total income (from all sources) as of the end of the operating year or project exit.)

   a. Universe: All adults plus adult stayers expected to have an annual assessment.

   b. Report using data from each person's latest project stay in the [report date range].

   c. Report the total number of leavers plus the total number of stayers expected to have an annual assessment in cell D3. In other words, exclude stayers in the project less than 365 days but include all stayers >= 365 days whether or not the person has the required annual assessment data.

   d. For leavers:
      i. Calculate [total income] for Income and Sources records at project entry ([data collection stage] = 1 and [information date] = [project entry date]) and exit ([data collection stage] = 3 and [information date] = [project exit date]), as described in Determining Total Income and Earned Income on a specific record.
      ii. Leavers whose [total income] either at entry or exit is "client doesn't know", "client refused", or missing, including clients who are completely missing the necessary Income and Sources records, cannot be counted as increasing or maintaining income.

   e. For stayers in the project 365 days or more:
      i. Calculate [total income] for Income and Sources records at project entry ([data collection stage] = 1 and [information date] = [project entry date]) and annual assessment ([data collection stage] = 5), as described in Determining Total Income. See Determining a Client's Relevant Annual Assessment for instruction in using the correct annual assessment record.
      ii. Stayers whose [total income] either at entry or annual assessment is "client doesn't know", "client refused", or missing, including clients who are completely missing the necessary Income and Sources records, cannot be counted as increasing or maintaining income. This includes stayers who were expected to have an annual assessment but the relevant one is missing or past the [report end date].

   f. Compare [total income] at exit (for leavers) or [total income] at annual assessment (for stayers) against [total income] at project entry. If the later [total income] is > $0 and >= the [total income] from project entry, report the client as maintaining or increasing total income (cell E3).

3. **Measure 2b: Earned Income** (The % of persons age 18 and older who maintained or increased their earned income (i.e., employment income) as of the end of the operating year or project exit.)

   a. Note: the universe of clients is the same as Measure 2a – there is no upper age limit on clients included in this measure.

   b. Repeat the same logic as for Measure 2a, using [earned income] in place of [total income].

Q29b: Performance – Transitional Housing

Report Relevance: COC-APR

Changes from 2014 APR: Use of annual assessment data for stayers. Upper age limit removed on earned income measure. Exit destinations updated to match System Performance Measures. Uses [destination] data from each client's own record.

	A	B	C	D	E	F	G
1	Performance Measure	Project Application Target # of persons who were expected to accomplish this measure	Project Application Target % percentage of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Project Application Target and Actual Performance
2	1 – Housing Stability Measure					=D2 / E2	=F2 – C2
3	2a – Total Income Measure					=D3 / E3	=F3 – C3
4	2b – Earned Income Measure					=D4 / E4	=F4 – C4

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	2

Programming instructions:

Repeat the same logic as for Q29a with the following single exception: All stayers are completely excluded from Measure 1. Destinations considered positive are the same for PH, TH, SH and SSO projects, as shown in Appendix A.

Q29c: Performance – SSO Street Outreach Project

Report Relevance: COC-APR

Changes from 2014 APR: Exit destinations updated to match System Performance Measures. Uses [destination] data from each client's own record.

	A	B	C	D	E	F	G
1	Performance Measure	Project Application Target # of persons who were expected to accomplish this measure	Project Application Target % percentage of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Project Application Target and Actual Performance
2	1 – Housing Stability Measure					=D2 / E2	=F2 – C2
3	2a – Service Linkage Measure - physical disability					=D3 / E3	=F3 – C3
4	2b – Service Linkage Measure - developmental disability					=D4 / E4	=F4 – C4
5	2c – Service Linkage Measure - chronic health condition					=D5 / E5	=F5 – C5
6	2d – Service Linkage Measure - HIV/AIDS					=D6 / E6	=F6 – C6
7	2e – Service Linkage Measure - mental health condition					=D7 / E7	=F7 – C7
8	2f – Service Linkage Measure - substance abuse					=D8 / E8	=F8 – C8

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	4
3.12	Destination	1, 15, 14, 27, 4, 12, 13, 5, 2, 25, 26, 11, 21, 3, 10, 28, 20, 19, 22, 23
4.5	Physical Disability	1
4.6	Developmental Disability	1
4.7	Chronic Health Condition	1
4.8	HIV/AIDS	1
4.9	Mental Health Problem	1
4.10	Substance Abuse	1, 2, 3

Universe: Leavers in the report date range
HMIS Reporting Glossary **Reference:** Project Leavers
Programming Instructions:

1. **Measure 1: Housing Stability** (The % of persons placed into a positive housing destination (as defined for street outreach projects) where such placement was a result of the street outreach project during the operating year.)

   a. Report using data from each person's latest project stay in the [report date range].

   b. Use [destination] recorded separately in each client's record. Data recorded under the 2014 Data Standards may not have this field present for child household members. In this case, use the [destination] of the head of household for these child household members.

   c. Reference the destinations of the project exits against Appendix A (row headers) and the "SO" column. Destinations indicated with an X (values 6, 29, and 24) cause leavers with those destinations to be completely excluded from the entire measure (row 2).

   d. Of the remaining leavers, report the distinct number of clients in cell D2.

   e. Of the remaining leavers, report the distinct number of clients whose destination is "temporary or institutional" or "permanent" as indicated with a ✔ (values 1, 15, 14, 27, 4, 12, 13, 5, 2, 25, 26, 11, 21, 3, 10, 28, 20, 19, 22, 23) in Appendix A in cell D3.

2. **Measure 2a: Service Linkage - physical disability** (Among persons who entered with an unmet service need associated with a physical disability, the % of these persons who received services for that condition by the time they exited.)

   a. Use [physical disability] (element 4.5) data from each client's project entry ([data collection stage] = 1 and [information date] = [project entry date]) and project exit ([data collection stage] = 3 and [information date] = [project exit date]).

b. Report clients in cell D3 where both of the following are true using data from project entry:

    i. [physical disability] = "yes" (1)

    ii. And [currently receiving services/treatment for this disability] = "no" (0)

c. **Of the universe of clients reported in cell D3**, report clients in cell E3 using data from each client's project exit where both of the following are true:

i. [physical disability] = "yes" (1)

ii. And [currently receiving services/treatment for this disability] = "yes" (1)

d. Clients missing [physical disability] data at entry or exit cannot be included in this measure.

3. **Measure 2b: Service Linkage - developmental disability** (Among persons who entered with an unmet service need associated with a developmental disability, the % of these persons who received services for that condition by the time they exited.)

    a. Repeat logic for Measure 2a, using data from [developmental disability] (element 4.6).

4. **Measure 2c: Service Linkage - chronic health condition** (Among persons who entered with an unmet service need associated with a chronic health condition, the % of these persons who received services for that condition by the time they exited.)

    a. Repeat logic for Measure 2a, using data from [chronic health condition] (element 4.7).

5. **Measure 2d: Service Linkage – HIV/AIDS** (Among persons who entered with an unmet service need associated with HIV/AIDS, the % of these persons who received services for that condition by the time they exited.)

    a. Repeat logic for Measure 2a, using data from [HIV/AIDS] (element 4.8).

6. **Measure 2e: Service Linkage – mental health condition** (Among persons who entered with an unmet service need associated with a mental health problem, the % of these persons who received services for that condition by the time they exited.)

    a. Repeat logic for Measure 2a, using data from [mental health problem] (element 4.9).

7. **Measure 2f: Service Linkage – substance abuse** (Among persons who entered with an unmet service need associated with a substance abuse problem, the % of these persons who received services for that condition by the time they exited.)

8. Repeat logic for Measure 2a, using data from [substance abuse] (element 4.10). [Substance abuse] may equal any of the following for a client to be included in this measure: Alcohol abuse (1); Drug abuse (2); Both alcohol and drug abuse (3).

Q29d: Performance – SSO Only with Housing Related Goal

Report Relevance: COC-APR

Changes from 2014 APR: Use of annual assessment data for stayers. Upper age limit removed on earned income measure. Exit destinations updated to match System Performance Measures. Uses [destination] data from each client's own record.

	A	B	C	D	E	F	G
1	Performance Measure	Project Application Target # of persons who were expected to accomplish this measure	Project Application Target % percentage of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Project Application Target and Actual Performance
2	1 – Housing Stability Measure					=D2 / E2	=F2 – C2
3	2a – Total Income Measure					=D3 / E3	=F3 – C3
4	2b – Earned Income Measure					=D4 / E4	=F4 – C4

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	6

Programming instructions:
Repeat the same logic as for Q29b. Destinations considered positive are the same for PH, TH, SH and SSO projects, as shown in Appendix A.

Q29e: Performance - Safe Haven

Report Relevance: COC-APR

Changes from 2014 APR: Use of annual assessment data for stayers. Upper age limit removed on earned income measure. Exit destinations updated to match System Performance Measures. Uses [destination] data from each client's own record.

	A	B	C	D	E	F	G
1	Performance Measure	Project Application Target # of persons who were expected to accomplish this measure	Project Application Target % percentage of persons who were expected to accomplish this measure	Actual # of persons served by the program, as applicable to this measure	Actual # of persons who accomplished this measure	Actual % of persons who accomplished this measure	% Difference between Project Application Target and Actual Performance
2	1 – Housing Stability Measure					=D2 / E2	=F2 – C2
3	1b – Total Income Measure					=D3 / E3	=F3 – C3

Field No	Other Relevant Data Standards Required	Relevant Data
2.4.2	Project Type	7

Programming instructions:
Repeat the same logic as for Q29b, excluding Measure 2b (Earned Income). Destinations considered positive are the same for PH, TH, SH and SSO projects, as shown in Appendix A.

Q30: Additional Performance Measures

An HMIS vendor is not expected to program additional performances measures in their APR unless the individual project or continuum has made special arrangements for collection and reporting.

Appendix A: Exit Destinations

Data Standards Response	Exit Destinations	Project type SO	Project type ES	Project type TH	Project type PH (all)	Project type SH	Project type SSO
Temporary	**/ Institutional**						
1	Emergency shelter, including hotel or motel paid for with emergency shelter voucher	✔					
15	Foster care home or foster care group home	✔	X	X	X	X	X
6	Hospital or other residential non-psychiatric medical facility	X	X	X	X	X	X
14	Hotel or motel paid for without emergency shelter voucher	✔					
7	Jail, prison or juvenile detention facility						
27	Moved from one HOPWA funded project to HOPWA TH	✔					
16	Place not meant for human habitation						
4	Psychiatric hospital or other psychiatric facility	✔					
29	Residential project or halfway house with no homeless criteria	X					
18	Safe Haven						
12	Staying or living with family, temporary tenure (e.g., room, apartment or house)	✔					
13	Staying or living with friends, temporary tenure (e.g., room apartment or house)	✔					
5	Substance abuse treatment facility or detox center	✔					
2	Transitional housing for homeless persons (including homeless youth)	✔					
25	Long-term care facility or nursing home	✔	X	X	X	X	X
Permanent							
26	Moved from one HOPWA funded project to HOPWA PH	✔	✔	✔	✔	✔	✔
11	Owned by client, no ongoing housing subsidy	✔	✔	✔	✔	✔	✔
21	Owned by client, with ongoing housing subsidy	✔	✔	✔	✔	✔	✔
3	Permanent housing for formerly homeless persons	✔	✔	✔	✔	✔	✔
10	Rental by client, no ongoing housing subsidy	✔	✔	✔	✔	✔	✔
28	Rental by client, with GPD TIP housing subsidy	✔	✔	✔	✔	✔	✔
20	Rental by client, with other ongoing housing subsidy	✔	✔	✔	✔	✔	✔
19	Rental by client, with VASH housing subsidy	✔	✔	✔	✔	✔	✔

Data Standards Response	Exit Destinations	Project type SO	Project type ES	Project type TH	Project type PH (all)	Project type SH	Project type SSO
22	Staying or living with family, permanent tenure	✔	✔	✔	✔	✔	✔
23	Staying or living with friends, permanent tenure	✔	✔	✔	✔	✔	✔
Other							
24	Deceased	X	X	X	X	X	X
8	Client doesn't know						
9	Client refused						
99	Data not collected						
30	No exit interview completed						
17	Other						